

BROOMFIELD PARISH COUNCIL

**Minutes of the Broomfield Parish Council's Village Amenities Committee
Held in the Council Office at Broomfield Village Hall 7.30 p.m. on Wednesday 14th March 2018**

CA18/30.	<p>Members attending</p> <p>Chairman Councillor Tranquada. Councillors Howell, Hubble, Steed and Thomson Also Present The Deputy Clerk.</p> <p>Resolved: Apologies were received from Cllrs Fletcher, Garwood and Mercer Proposed Cllr Hubble seconded Cllr Steed carried unanimously</p>
CA18/31.	<p>Declarations of interests</p> <p>No declarations of interest were received.</p>
CA18/32.	<p>To consider recording the meeting</p> <p>Resolved. The meeting will not be recorded. Proposed Cllr Steed seconded Cllr Hubble and carried unanimously.</p>
CA18/33.	<p>Public Question Time</p> <p>There were no members of the public present.</p>
CA18/34.	<p>To approve the minutes of the Village Amenities Committee Meeting held 14th February 2018.</p> <p>Resolved: The minutes of the Village Amenities Committee Meeting held on 14th February 2018 are accepted as a true record. Proposed Cllr Howell seconded Cllr Thomson and carried unanimously.</p>
CA18/35.	<p>Allotment Site</p>
a.	<p>Review of allotment waiting list</p> <p>The Deputy Clerk informed members that there was one applicant on the waiting list but they did not require an allotment at the present time.</p> <p>To note response from the DCLG about reuse of the barn.</p> <p>The Committee noted the response and agreed that the next step would be to commission a structural survey. Two bids have been received for the work; Springfields Structural Engineering Consultants at £450 and Davis Burton Sweetlove Ltd. at £350. It was agreed that the Clerk would appoint Davis Burton Sweetlove, this matter would be placed on the agenda for the full Council.</p>

CA18/36.	Church Green
a.	To consider replacing decaying sleepers on Church Green The Committee had previously noted the condition of the sleepers and had sought information from the Conservation Officer along with the Tree Officer from Chelmsford City Council. The Clerk was awaiting information from Essex County Council Highways regarding the kerbs around the Green. The Deputy Clerk will liaise with the Clerk and the Village Attendant regarding this matter.
CA18/37.	To consider submission for Essex Village of the Year The Committee resolved that they would not enter the competition this year.
CA18/38.	Angel Meadow
a.	To receive confirmation of the starting date for works associated to the kick/sports wall 11th June 2018 This was noted by the Committee and they requested that the Deputy Clerk inform Broomfield Football Club along with the owner of the Angel Pavilion of the start date.
CA18/39.	Financial Matters
a.	To consider any purchases under budget headings. The Chairman requested that the Deputy Clerk find out information regarding an outdoor table tennis table and add this item to the April agenda.
b.	To consider renewing the annual subscription to Essex Playing Fields Association The Committee resolved to renew the annual subscription.
CA18/40.	Parish Cleansing Day
a.	To confirm that the Street Care Team will be carrying out work requested on 5th April The Deputy Clerk informed members that she had requested that the Street Care Team carry out litter picking duties along Main Road from the CO-OP to 163 Main Road.
CA18/41.	To receive Health & Safety Inspections
	To note Health & Safety Inspections – carried out by the Village Attendant The Health and Safety Inspections were noted.
CA18/42.	Centenary Wood – to receive update from Councillor Tranquada
a.	To receive confirmation that Broomfield Scouts are willing to plant a tree in Centenary Wood during September 2018 The Deputy Clerk had received confirmation that Broomfield Scouts would be willing to plant a tree. The Committee requested that the Deputy Clerk contact them regarding the type of tree and a date that the planting will take place.
CA18/43.	Parish Paths Partnership (P3) – to receive update Councillor Tranquada The Chairman informed members that the amount of Volunteers had diminished over the recent months but that walks / work was still taking place.

The Chairman thanked members for attending and closed the meeting at 9.00p.m.