

BROOMFIELD PARISH COUNCIL

Minutes of Broomfield Parish Property & Planning Committee
Held in the Council Office at Broomfield Village Hall at 7.30 pm on 4th April 2018

PLN18/44.	Members attending		
	Chair	Cllr Blake Cllrs Garwood, Mercer, Thomson	
	Cllr Daden was not present at the meeting.		
	Also Present:	Assistant Clerk (Planning)	
	Resolved: No apologies were received.		
PLN18/45.	Declarations of interests		
	There were no declarations of interest.		
PLN18/46.	To consider recording the meeting		
	Resolved: The meeting will not be recorded. Proposed Cllr Blake seconded Cllr Mercer and carried unanimously.		
PLN18/47.	Public Question Time		
	There were no members of public present.		
PLN18/48.	To approve the minutes of Property and Planning Committee Meeting held 7th March 2018.		
	Resolved: The minutes of Property and Planning Committee Meeting held on 7 th March 2018 are accepted as a true record. Proposed Cllr Mercer seconded Cllr Garwood and carried unanimously.		
	Application Matters:		
PLN18/49.	Application No	Location	Proposal
	18/00357/FUL	25 Jubilee Avenue	Single storey side and rear extensions
	No comment		
	18/00421/FUL	18 Coombe Rise	Retrospective application for single storey rear extension & external decking.
	No comment		
	18/00449/FUL	22 Woodhouse Lane	Ground floor front and side extension with attached garage. First floor side extension.
	No objections		
	18/00188/FUL	30 Havisham Way	Retrospective part-conversion of existing residential dwelling (C3) to accommodate dog home boarding and day care (sui generis).

	No comment		
	18/00516/FUL	14 Berwick Ave	Single storey front extension
	Support application.		
PLN18/50.	To discuss any other applications received up until the date of the meeting.		
	No applications had been received.		
PLN18/51.	To receive decisions made on previous planning applications		
	Noted.		
PLN18/52.	To consider informal consultation on Order to divert footpaths in Broomfield & also create a new cycle track		
	Cllr Blake proposed and seconded by Cllr Mercer that we have no objection to the diversion/closure and new routes on plan no. Broom 10A.		
PLN18/53.	To note the Property & Planning Committee Budget for 2018/19		
	It was noted that there is £10k allocated for the Neighbourhood Plan 2018/19 Budget. £10k has been allocated for the Local Plan 2018/19 Budget together with a carry-over of approximately £6k from 2017/18 Budget making a total of £16k for Local Plan 2018/19 Budget.		
	POLICY MATTERS:		
PLN18/54.	To consider a draft response to the Essex County Council Service Delivery Survey		
	Cllr Mercer verbally advised the Committee the suggested response in priority order: - Safety in roads of Essex/road services/white lines/free of ice & snow/time to complete roadworks/condition of road signs/clear of flooding & drains/condition of footways/public rights of way/condition of cycle routes/street lighting/keeping traffic signals maintained. Other comments were discussed and a full response will be made. The Committee agreed and Cllr Mercer will submit response which will be circulated to Committee Members.		
PLN18/55.	To receive report on a request for traffic management on Hollow Lane to Highways		
	The Planning Officer concerned is currently on annual leave and will respond on his return.		

	<p>It was also requested an email be sent to the Planning Officer as to what is happening to the development and the consultation on the closing of the western end of Hollow Lane?</p> <p>Clerk to compose email to Planning Officer.</p>
PLN18/56.	<p>To receive an update on the Broomfield Neighbourhood Plan & consider any Recommendations from the Steering Group</p> <p>a) Notes of recent Steering Group meetings have been/will be circulated separately Resolved: The notes of the Steering Group Meeting held on 20th March 2018 were received and accepted. Proposed Cllr Blake seconded Cllr Garwood and carried unanimously.</p> <p>b) To recommend approval to Property & Planning Committee of appointment of a Consultant to offer consultancy support for the Neighbourhood Plan Resolved: As recommended by the Steering Group, it was agreed to appoint Ian Poole of Places4People Planning Consultants to support the Neighbourhood Plan. Proposed Cllr Mercer seconded Cllr Garwood and carried unanimously subject to two references being obtained. The cost is £7,500 and the majority of this sum will be covered by a Grant to which the Neighbourhood Plan is already entitled. If an additional grant cannot be applied for then £2,500 will be taken from the 2018/19 Neighbourhood Plan Budget. Clerk to obtain two references as supplied by Consultant.</p>
PLN18/57.	<p>North and West Chelmsford Parishes Group: Notes of the meeting held on 15th February will be circulated separately. Resolved: The Notes of the North & West Chelmsford Parishes Group held on 15th February 2018 were received and accepted. Proposed Cllr Mercer seconded Cllr Garwood and carried unanimously.</p>
PLN18/58.	<p>To receive any Other Updates on Policy Matter No updates to report.</p>
PLN18/59.	<p>Correspondence Received No correspondence had been received.</p>
PLN18/60.	<p>To receive notification of Any Other Business for referral to the next Meeting No further business was referred to the next meeting.</p>