

BROOMFIELD PARISH COUNCIL SMOKFREE POLICY

(Places of Work)

PURPOSE

Exposure to second hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smoker and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

This policy has been developed to protect all employees, service users, customers and visitors to Parish Council places of work, from exposure to second hand smoke and to assist compliance with the Health Act 2006.

POLICY

All workplaces shall be smoke free, all employees have a right to work in a smoke free environment and smoking is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles, corridors, lifts, stairways, reception areas, meeting rooms, toilets, car parks and any other common areas. This policy applies to all employees, consultants, contractors, customers, members and visitors.

IMPLEMENTATION

Overall responsibility for policy implementation and review rests with the Clerk to the Council. However, all staff are obliged to adhere to, and support the implementation of the policy. The person named above shall inform all existing employees, consultants, contractors, customers and members of the policy and their role in the implementation and monitoring of the policy.

Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within offices, vehicles and bus shelters.

NON-COMPLIANCE

Local disciplinary procedures will be followed if a member of staff does not comply with this policy. Those who do not comply with the smoke free law may also be liable to a fixed penalty fine and possible criminal prosecution.

HELP TO STOP SMOKING - A range of free services to help smokers give up is offered by the NHS Smoking Helpline – contact 0800169 0 169