

BROOMFIELD PARISH COUNCIL

**Minutes of the Broomfield Parish Council's Village Amenities Committee
Held in the Council Office at Broomfield Village Hall 7.30p.m. on Wednesday 11th July 2018**

VA18/60.	<p>Members attending</p> <p>The outgoing Chairman asked for nominations for chairing the meeting. Councillor Tranquada was nominated by Councillor Steed and seconded by Councillor Thomson and appointed.</p> <p>Acting Chairman Councillor Tranquada Councillors Howell, Steed and Thomson</p> <p>Resolved: Apologies were received from Councillors Fletcher and Garwood. Proposed Councillor Steed seconded Thomson and carried unanimously.</p> <p>The Acting Chairman requested that it be minuted that as England was playing in the football World Cup some of the items on that agenda would be referred to the next Village Amenities meeting.</p>
VA18/61.	<p>Declarations of interests</p> <p>No declarations of interest were received.</p>
VA18/62.	<p>To consider recording the meeting</p> <p>Resolved: The meeting will not be recorded. Proposed Councillor Steed seconded Councillor Thomson and carried unanimously.</p>
VA18/63.	<p>Public Question Time</p> <p>There were no members of the public present.</p>
VA18/64.	<p>To approve the minutes of the Village Amenities Committee Meeting held 9th May 2018.</p> <p>Resolved: The minutes of the Village Amenities Committee Meeting held on 9th May 2018 are accepted as a true record. Proposed Councillor Thomson seconded Councillor Steed and carried unanimously.</p>
VA18/65.	<p>Allotment Site.</p>
a.	<p>Review of allotment waiting list.</p> <p>The Deputy Clerk informed members that there was currently no one on the allotment waiting list and that there were two half plots vacant at the present time.</p> <p>It had been brought to the attention of the Chairman that there had been a shed erected on the allotment site which was not permitted. 5.i. of the Allotment Tenancy Agreement states that (<i>The tenant shall not erect any shed style building or permanent structure on the allotment plot. A tool locker is acceptable providing that it does not exceed 5 feet/1 metre 75cm tall and cover no more than ½ square metre of ground. No permanent ground covering shall be used for weed control on the allotment garden i.e. carpet, underlay, etc;</i>). Members requested that the Deputy</p>

	Clerk write to the allotment holder asking them to remove the structure by the end of August 2018.
b.	Management of urban foxes. This item will be placed on the August VA agenda.
c.	To consider a maintenance schedule for the allotment site. This item will be placed on the August VA agenda.
d.	To consider renewing the allotment tenancy agreement in September. This item will be placed on the August VA agenda.
e.	To consider installing two push fit taps to standpipes. All members agreed to installing push fit taps onto the standpipes on the allotment site. The Deputy Clerk will place the order.
f.	To consider recommending to full council that pre-application advice is sought for a proposed change-of-use planning application to change the barn from allotment use to commercial storage. Councillors were made aware of the planning permission, rates and potential income should the barn be used as commercial storage. It was resolved to put forward a proposal to the full Parish Council meeting asking permission from all Parish Councillors to seek pre-application advice. Clerk will add this item to the July Parish Council agenda.
VA18/66.	Church Green.
a.	Spring flower seeds. This item will be placed on the August VA agenda.
b.	To resolve the matter of replacing the sleepers on the Green. The Deputy Clerk informed members that the Village Attendant had removed four decaying sleepers. The Committee discussed several options and they resolved to replace the four sleepers, this will be carried out by the Village Attendant. Councillor Tranquada offered his help when required.
VA18/67.	To consider the possibility of a talking bench in Broomfield. This item will be placed on the August VA agenda.
VA18/68.	Angel Meadow. To note that the hard surface in front of the kick wall is now complete along with the hard standing for the table tennis table. All members agreed that the hard surface for the kick wall along with the table tennis table made a significant impact on the facilities within the Village. The Basketball hoop and back board (secured onto the kick wall) had recently been replaced as the previous one had been vandalised and a netball post had been positioned at the other

	end of the area. The office staff had witnessed all of the new facilities being used.
VA18/69.	Financial Matters.
a.	To consider any purchases under budget headings. The acting Chairman informed members that a stiff bristle broom would be required in the future.
b.	To consider purchasing Broom plants for Parsonage Green. This item will be placed on the August VA agenda.
VA18/70.	To consider offering free rock salt to parishioners. This item will be placed on the August VA agenda.
VA18/71.	To note the invitation to participate in the 2018/2019 Winter Salt Bag Partnership Scheme. The Committee resolved not to join the 2018/2019 Winter Salt Bag Partnership Scheme as additional salt is not required this year.
VA18/72.	To receive Health & Safety Inspections.
a.	To review frequency of H&S inspections. This item will be placed on the August VA agenda.
b.	To note Health & Safety Inspections – carried out by the Village Attendant. The Health and Safety Inspections were noted.
c.	To receive the annual Wicksteed Play Equipment Inspection. The annual Inspection report had been circulated to members of the Committee. The reported had highlighted that fact that there was decay to the double chinning bar and had suggested that it be removed. Members decided that the apparatus be removed in the near future.
VA18/73.	Centenary Wood – to receive update from Councillor Tranquada. No information at the present time.
VA18/74.	Parish Paths Partnership (P3) – to receive update Councillor Tranquada. The Chairman had written a report for the next edition of Broomfield Times asking for volunteers to come along on a P3 walk with a pair of secateurs so that they could help undertake small jobs.

The Chairman thanked members for attending and closed the meeting at 8.10p.m.