

## BROOMFIELD PARISH COUNCIL

### Dear Councillor

You are summoned to attend the forthcoming meeting of Broomfield Parish Council's Village Amenities Committee to be held in the Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 10<sup>th</sup> October 2018 for the purpose of transacting the business shown in the Agenda.



Michael Letch  
Clerk to the Council  
5<sup>th</sup> October 2018

**The public and press are welcome to be present.**

VA18/107.	<b>Members attending</b> <b>Motion:</b> To record and accept apologies for absence.
VA18/108.	<b>Declarations of interests</b> All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.
VA18/109.	<b>To consider recording the meeting</b> <b>Motion.</b> To approve recording of the Village Amenities meeting.
VA18/110.	<b>Public Question Time</b> The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
VA18/111.	<b>To approve the minutes of the Village Amenities Committee Meeting held 12<sup>th</sup> September 2018.</b> <b>Motion:</b> The minutes of the Village Amenities Committee Meeting held on 12 <sup>th</sup> September 2018 are accepted as a true record.
VA18/112.	<b>Allotment Site.</b>
a.	Review of allotment waiting list – currently half a plot vacant at the present time.
VA18/113.	<b>To consider options for Parish Council vehicle</b>
VA18/114.	<b>To consider the establishment of an allotments association and allotments sub-committee.</b>

<b>VA18/115.</b>	<b>Information regarding the Orchards East Heritage Lottery Fund Project - Essex</b>
<b>VA18/116.</b>	<b>Trees</b>
a.	To note that work will be carried out to the trees on Parsonage Green and Church Green on 18 <sup>th</sup> October
<b>VA18/117.</b>	<b>Financial Matters.</b>
a.	To consider any purchases under budget headings.
<b>VA18/118.</b>	<b>To receive Health &amp; Safety Inspections.</b>
a.	To note Health & Safety Inspections – carried out by the Village Attendant.
<b>VA18/119.</b>	<b>Centenary Wood – to receive update from Councillor Tranquada.</b>
<b>VA18/120.</b>	<b>Parish Paths Partnership (P3) – to receive update Councillor Tranquada.</b>

*\*PLEASE NOTE Items attached/to follow - hard copies will be available from the Office from Monday or available at the meeting*