

BROOMFIELD PARISH COUNCIL

Finance Committee; Cllrs Jones, Mercer, Barnes, Blake, Daden.

Minutes of the Finance Committee

Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 17th October 2018

FIN18/26. Members Attending

Chairman	Cllr Jones
Present	Cllrs Barnes
Apologies	Cllr Mercer
Not present	Cllrs Daden, Blake

Resolved. Apologies for absence were accepted from Cllr Mercer. Proposed Cllr Jones seconded Cllr Barnes and carried unanimously.

With only two councillors, the meeting was inquorate and the recommendations shall be taken to the November full council meeting for ratification.

The committee noted the resignation of Cllr Tranquada and thanked him for his contribution to the committee over the years. It was noted that his successor as Chairman of the Village Amenities Committee would automatically be appointed to this committee.

FIN18/27. Declarations of interests

There were no declarations of interest.

FIN18/28. To approve the minutes of Finance Committee Meeting held 15th August 2018.

Noted. The minutes of the Finance and General Purposes Meeting 15th August 2018 are accepted as a true record. Proposed Cllr Jones seconded Cllr Barnes and carried unanimously.

FIN18/29. To note the provisional annual return

The Clerk reported that the external auditor had failed to complete the audit by the deadline of 30th September and had issued an 'interim certificate' with an invoice. Since then two supplemental questions have been received, one of which was answered and the other queried as it was factually incorrect.

FIN18/30. To receive monthly financial reports

- i. To approve the bank statement and reconciliation closing balance of £92,991.91 for September 2018.
- ii. To note cashbook, income and expenditure for September 2018.
- iii. To note budget position for September 2018
- iv. To note payroll for September 2018

Noted: The Committee approves the financial records for September 2018. Proposed Cllr Jones seconded Cllr Barnes

FIN18/31. To consider options for Angel Pavilion

The Clerk reported that there were two avenues of enquiry; exploring the original land swap to find if the pavilion should have reverted to the David Smith Charity when vacated and second, asking City and County Councils if there was any land in their portfolios that could be exchanged for the pavilion site.

FIN18/32. To update five year budget proposal

Following the resignation of Cllr Tranquada, it was noted that resource would have to be allocated to cover the voluntary work. The Village Amenities Committee has already received indicative prices for management of the allotments and Centenary Wood.

Following the decision to create an allotments sub-committee, it was agreed that the sub-committee would receive a devolved budget that would retain the tenancy fees for the development of the site.

The decision to fix the precept was agreed for the purpose of planning the five year budget but the Council would be reminded that this could change if a suitable project was proposed.

FIN18/33. Interim assessment of budget for 2019 – 2020

As the meeting was not quorate, it was agreed that the Clerk would prepare a draft budget and expenditure report for the next full council meeting. This would form the main item for the meeting. The Councillors are reminded that their main input into the budgeting process is the vision and goals rather than analysing the money. Councillors are asked to send at least one idea for inclusion in the debate.

FIN18/34. To consider appointment of a funday organiser

This decision was deferred.

FIN18/35. Items for next meeting

No items were proposed.