

## BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 21<sup>st</sup> November 2018 in the Village Hall, Main Road, Broomfield at 7.30pm.



Michael Letch  
Clerk to the Council  
16<sup>th</sup> November 2018

<b>18/99</b>	<b>Members attending</b> <b>Motion.</b> To record and accept apologies for absence
<b>18/100</b>	<b>To approve the minutes of Broomfield Parish Council's Meeting 19<sup>th</sup> September 2018.</b> <b>Motion:</b> The minutes of Full Council Meeting held on 19 <sup>th</sup> September 2018 are accepted as a true record.
<b>18/101</b>	<b>To receive any Declaration of Interest from Councillors.</b>
<b>18/102</b>	<b>To note the resignation of Cllr Tim Tranquada.</b> <b>Motion.</b> The council will advertise for a co-optee to fill the vacancy.
<b>18/103</b>	<b>Public Question Time.</b> The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
<b>18/104</b>	<b>Receive report from County Councillor Aldridge for items not on agenda.</b>
<b>18/105</b>	<b>Receive report from City Councillors for items not on the agenda.</b>
<b>18/106</b>	<b>To consider a response to the proposals for Broomfield Library</b>
<b>18/107</b>	<b>To note financial reports for August 2018.</b> To approve the bank statement and reconciliation for October 2018. To note cashbook, income and expenditure for October 2018. To note payroll for October 2018. <b>Motion:</b> The Committee approves the financial records for October 2018.
<b>18/108</b>	<b>Budget and Precept</b> To consider draft budget and proposed precept for 2019-2020
<b>18/109</b>	<b>Correspondence.</b> Request for use of Church Green Invitation for community housing bids. Fire fighters delivering differently. Request for parking space allocation at the village hall.

	<p><b>Consultations</b>  Essex Pension Fund draft administration strategy  Open Spaces Society  Essex Association of Local Councils Strategic Plan</p>
<b>18/110</b>	<p><b>Clerk's report.</b>  Defibrillator CIF submission.  Community Infrastructure Levy.  Damage to trees in David Smith Field</p>
<b>18/111</b>	<b>To receive the external auditor's report if available</b>
<b>18/112</b>	<b>To note minutes from the following Committees:</b>
112.1.	Finance Committee.
112.2.	Broomfield Village Hall Committee.
112.3.	Village Amenities Committee. Formation of Allotment Association
112.4.	Property & Planning Committee. Local Plan Examination – update
112.5.	Broomfield Times working group.
<b>18/113</b>	<p><b>To note reports from Representatives to outside bodies/charities.</b>  Parish Transport Representatives Meeting</p>
<b>18/114</b>	<b>To note parking enforcement figures If available</b>
<b>18/115</b>	<p><b>To note progress on the provision of a village fun day 2019</b>  Update from initial meeting – to agree format and events.</p>
<b>18/116</b>	<p><b>Date of next meeting and items for next agenda</b>  December 19<sup>th</sup> 2018  To set the Budget and precept.</p>