

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held in the Council Office at Broomfield Village Hall
At 7.30p.m. on Wednesday 14th November 2018**

VA18/121.	<p>To receive nominations for the Election of Chairman</p> <p>Following the resignation of Tim Tranquada as a Parish Councillor, the Committee had to appoint a new Chairman to the Village Amenities Committee, a position that he had previously held. The Vice Chairman called for nominations to the office. Councillor Thomson nominated Councillor Hubble, seconded by Councillor Steed.</p> <p>Resolved. With were no other nominations received, Councillor Hubble is appointed Chairman.</p>
	<p>Councillor Hubble read out the following statement ‘Thank you for nominating me as Chairman. I know that I will not be able to fill Tim’s shoes and I am not even going to try. Tim did so much hands-on work for the village in his time as Chairman, I am sure you will all wish to join me in thanking him for his sterling work and that he will be greatly missed by many’.</p> <p>The Committee were in all agreement with Councillor Hubble.</p>
VA18/122.	<p>Appointment of Vice Chairman</p> <p>Councillor Thomson proposed that Councillor Steed remain as Vice Chairman which was seconded by Councillor Hubble, There were no other nominations received, Councillor Steed is Vice Chairman.</p>
VA18/123.	<p>Members attending</p> <p>Chairman Councillor Hubble Councillors Howell, Steed and Thomson Also Present The Deputy Clerk</p> <p>Resolved: No apologies were received.</p>
VA18/124.	<p>Declarations of interests</p> <p>Declarations of interest were received from Councillors Hubble, Steed and Thomson as being members of Broomfield Cottage Gardeners Society.</p>
VA18/125.	<p>Public Question Time</p> <p>There were no members of the public present.</p>
VA18/126.	<p>To approve the minutes of the Village Amenities Committee Meeting held 10th October 2018.</p> <p>Motion: The minutes of the Village Amenities Committee Meeting held on</p>

	10 th October 2018 are accepted as a true record. Proposed Councillor Thomson and carried unanimously.
VA18/127.	Allotment Site.
a.	Review of allotment waiting list – currently three half plots vacant at the present time. Councillors discussed the matter of the vacant plots and it was suggested that they be promoted on the BPC Facebook page.
VA18/128.	Parsonage Green
a.	To consider estimate for clearing of the culvert and surrounding area The Deputy Clerk had received a quotation for the sum of £250 from JCM Services for clearing the culvert and surrounding area which was accepted by the Committee. The Deputy Clerk will contact JCM Services to seek clarification as to the work being carried out to the culvert and report back to the Committee.
b.	To consider the condition of Parsonage Pond The Deputy Clerk will be meeting with a representative from the Conservation Volunteers on Friday 30 th November and will report any recommendations for the pond at the December Village Amenities meeting.
VA18/129.	Financial Matters.
a.	To consider future budgets. The Committee perused the proposed budget for 2019 – 2020 and made some adjustments, they also discussed the possible budgets for forming an allotment society along with the possibility of ‘Broomfield in Bloom’. These will be reviewed at the November Parish Council meeting.
b.	To consider the cost of allotments and water charges for 2019 The Committee decided to increase charges by 2.5% to both allotments and water charge.
c.	To consider the hire charges for Angel Meadow for 2019 The Committees decided to increase the hiring of Angel Meadow by 2.5%.
d.	To consider the possibility of Christmas lights After a discussion it was decided to obtain Christmas lights to decorate the entrance to the Village Hall using the £200.00 that was received for the Innovative Work Award from Essex Association of Local Councils.
VA18/130.	To receive Health & Safety Inspections.
a.	To note Health and Safety Inspections – carried out by the Village Attendant

	The Health and Safety Inspections for October were noted.
VA18/131.	Centenary Wood.
a.	<p>To note the planting of tree in Centenary Wood.</p> <p>The Committee were disappointed that representatives from Broomfield Scouts could not attend the planting of the tree in Centenary Wood. The tree was planted by the Village Attendant and the Committee wished to thank him for his help in this matter. Members requested that this item be placed on future agendas until a confirmation date is received form the Scouts when they would be able to meet with Councillors to dedicate the tree.</p>
VA18/132.	Parish Paths Partnership (P3)
a.	<p>To consider appointing a P3 co-ordinator</p> <p>Members requested that the Deputy Clerk obtain more information regarding the role as a P3 co-ordinator.</p>

There being no further business the meeting closed at 9.30