

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 19th December 2018 in the Village Hall, Main Road, Broomfield at 7.30pm.



Michael Letch
Clerk to the Council
14th December 2018

18/117	Members attending Motion. To record and accept apologies for absence
18/118	Co-option of Councillor To consider application for co-option by Angela Faulds
18/119	To approve the minutes of Broomfield Parish Council's Meeting 21st November 2018. Motion: The minutes of Full Council Meeting held on 21 st November 2018 are accepted as a true record.
18/120	To receive any Declaration of Interest from Councillors.
18/121	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
18/122	Receive report from County Councillor Aldridge for items not on agenda.
18/123	Receive report from City Councillors for items not on the agenda.
18/124	To note financial reports for November 2018. To approve the bank statement and reconciliation for November 2018. To note cashbook, income and expenditure for November 2018. To note payroll for November 2018. Motion: The Committee approves the financial records for November 2018 noting the closing balance of £112,994.83.
18/125	Budget To approve the draft budget Motion. The Council approves the sum of £142,100 total for the budget as published, confirming that there will be no increase in the precept demand per household.
18/126	Precept. Based on the agreed budget and using the published tax base of 2,362.32 the council will set its precept for 2019-2020

	Motion. The Council approves a precept demand of £131,014.26 representing an unchanged band D equivalent of £55.46.
18/127	Correspondence. Comments from a concerned resident about occupancy of the barn. Request from Bloor Homes for meeting. Consultations Essex Highways service delivery Fire and Rescue Plan Libraries service consultation
18/128	Purchase of Defibrillator. To note that the application for Community Infrastructure funding was unsuccessful. Motion. The Council will purchase and install a defibrillator at the Village Hall at a cost of £2,897 with funds being withdrawn from general reserve.
18/129	Clerk's report. City Council policy on planning application publication.
18/130	To receive the external auditor's report if available. To note the report is now three months overdue.
18/131	To note minutes from the following Committees:
131.1.	Finance Committee. No meeting.
131.2.	Broomfield Village Hall Committee. To note the resignation of Katheryn Cameron.
131.3.	Village Amenities Committee.
131.4.	Property & Planning Committee. To consider applications submitted too late for consideration at last meeting. 18/01933/FUL Address: 72 School Lane Broomfield Chelmsford Essex Description of works: Single storey side and rear extension with a flat roof over with roof lantern 18/01955/FUL 353 Broomfield Road Chelmsford CM1 4DX Proposed single storey rear extension and two storey side extension with loft conversion. Two dormer windows to the front and 3 dormer windows to the rear. Additional canopy to the front. Local Plan Examination – update

131.5.	Broomfield Times working group. To note the publication of the Winter edition of the magazine
18/132	To receive reports from Representatives to outside bodies/charities. To note the appointment of Cllr Daden as the representative for the Chelmsford Parishes to the Local Highways Panel.
18/133	To note parking enforcement figures for November 2018 Streets visited: Church Avenue, Constance Close, Court Road, Erick Avenue, Gernon Close, Main Road, Mandeville Way, Moran Avenue, Nash Drive, Roselawn Fields and Warren Close. 13 Visits to location, 46 total visits to all streets in location 23 Observations made, 10 PCN's issued.
18/134	Potential future uses of the library. To note financial information on running costs, if available.
18/135	Broomfield Place. To appoint a Working Group and agree terms of reference following decision 18/76
18/136	To note progress on the provision of a village fun day 2019 Motion. The Council will investigate running an open-air cinema event in 2019
18/137	Date of next meeting and items for next agenda Road safety. With invitation extended to representative from highways and safer roads scheme. Frequency of meetings.