

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the forthcoming meeting of Broomfield Parish Council's Village Amenities Committee to be held in the Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 13th February 2019 for the purpose of transacting the business shown in the Agenda.



Michael Letch
Clerk to the Council
8th February 2019

The public and press are welcome to be present.

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| VA19/1. | Members attending To note the appointment of Cllr Faulds to the committee Motion: To record and accept apologies for absence. |
| VA19/2. | Declarations of interests All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. |
| VA19/3. | Public Question Time The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish. |
| VA19/4. | To receive a report from the Broomfield Cottage Gardeners Society The Committee will consider proposals for a service level agreement between the Parish Council and the Society. |
| VA19/5. | To approve the minutes of the Village Amenities Committee Meeting held 12th December 2018. Motion: The minutes of the Village Amenities Committee Meeting held on 12 th December 2018 are accepted as a true record. |
| VA19/6. | To receive an update on van purchase. |
| VA19/7. | Allotment Site. Review of allotment waiting list – currently four half and one quarter plots vacant at the present time. To consider returning allotment deposit on plot 32a. |

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| VA19/8. | Financial Matters. |
| a. | To consider setting up an earmarked fund for resurfacing the play area. |
| b. | To consider Hard Surface spraying on Church Green (curb edges). A quotation for £45 per spray with three applications per year has been received from from the council's contractor. |
| c. | To consider collecting the grass cuttings on Angel Green and Church Green after the initial cut in the spring. A quotation for £100 per collection has been received from from the council's contractor. |
| d. | To consider Preliminary Ecological Appraisal |
| VA19/9. | To consider entering Essex Village of the year competition. |
| VA19/10. | Love where you live – Parish Cleansing Days 2019 To consider areas within Broomfield that require attention |
| VA19/11. | To consider topics for the telephone box. |
| VA19/12. | To note the Village litter pick is scheduled for 23rd March. |
| VA19/13. | To consider a working party for Centenary Wood during the Spring |
| VA19/14. | Trees To consider trees to be identified for TPOs within Broomfield. |
| VA19/15. | To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. |
| VA19/16. | Parish Paths Partnership (P3) To consider appointing a P3 co-ordinator - update |

**PLEASE NOTE Items attached/to follow - hard copies will be available from the Office from Monday or available at the meeting*