

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the forthcoming meeting of Broomfield Parish Council's Village Amenities Committee to be held in the Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 13th November 2019 for the purpose of transacting the business shown in the Agenda.



Michael Letch
Clerk to the Council
8th November 2019

The public and press are welcome to be present.

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| VA19/95. | Members attending Motion: To record and accept apologies for absence. |
| VA19/96. | Declarations of interests All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. |
| VA19/97. | Public Question Time The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish. |
| VA19/98. | To approve the minutes of the Village Amenities Committee Meeting held 9th October 2019. Motion: The minutes of the Village Amenities Committee Meeting held on 9 th October 2019 are accepted as a true record. |
| VA19/99. | Allotment Site. |
| VA19/100. | Financial Matters. |
| a. | To receive Village Amenities Budget Reports |
| b. | To receive information regarding safety surfacing. |
| c. | To consider purchasing cyclamen bulbs. |

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| VA19/101. | Village Amenities 1 – 5-year plan |
| VA19/102. | To consider a ‘Chat a While’ bench |
| VA19/103. | To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. |
| VA19/104. | Trees To note that permission has been received from Chelmsford City Council regarding work to Hawthorn on Church Green. |
| VA19/105. | Centenary Wood |
| VA19/106. | Correspondence Received |

****PLEASE NOTE Items attached/to follow - hard copies will be available from the Office from Monday or available at the meeting***