

**BROOMFIELD PARISH COUNCIL**

**Minutes of the Broomfield Parish Council's Village Amenities Committee  
Council Office at Broomfield Village Hall Wednesday 11<sup>th</sup> September 2019**

<b>VA19/73.</b>	<b>Members attending</b> Chairman            Cllr Hubble Councillors        Howell and Thomson Also Present        Mrs W Martin (Asst Clerk)  <b>Resolved:</b> Apologies were received from Cllrs Steed and Daden, unanimously agreed.
<b>VA19/74.</b>	<b>Declarations of interests</b> No declarations of interest were made.
<b>VA19/75.</b>	<b>Public Question Time</b> No members of the public were present.
<b>VA19/76.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 14<sup>th</sup> August 2019.</b> <b>Resolved:</b> The minutes of the Village Amenities Committee Meeting held on 14 <sup>th</sup> August 2019 are accepted as a true record. Proposed Cllr Howell seconded Cllr Hubble.
	<b>Allotment Site.</b>
<b>a.</b>	<b>To set a date for the next allotment inspection.</b> The next allotment inspection will take place on 24 <sup>th</sup> September at 9.30 a.m. A notice will be placed on the Allotment site.
<b>VA19/77.</b>	<b>Financial Matters.</b>
<b>a.</b>	<b>To consider quotation to flail the hedge along the roadside of the pond at Parsonage Green, School Lane.</b> The Committee agreed to the quotation of £95.00 to carry out the work, proposed Cllr Hubble and seconded by Cllr Thomson.
<b>b.</b>	<b>To consider quotation to fell dead standing ivy covered tree along the hedge line on Angel Meadow.</b> The committee agreed to the quotation of £100.00 to fell the dead tree, proposed Cllr Hubble seconded by Cllr Howell.

<b>c.</b>	<b>To receive quotation to flail the Verge along Elm Close.</b> The Committee agreed to the quotation of £50.00 to carry out the work, proposed Cllr Hubble seconded by Cllr Thomson.
<b>d.</b>	<b>To receive quotations for the entire safety surface in the play area.</b> Two quotations had been received at the present time. This item will be placed on the October Village Amenities agenda when it is hoped that further quotations will have been received.
<b>e.</b>	<b>To receive quotations for Notice Board.</b> The Committee decided to purchase an external notice board at a cost of £231.00, unanimously agreed. This will be placed in a bus shelter situated on Brassie Wood, Beaulieu Park and the Village Attendant will update on a regular basis.
<b>VA19/78.</b>	<b>Village Amenities 1 – 5-year plan</b> The Committee were pleased to see that some of the items on the plan had been completed.
<b>VA19/79.</b>	<b>To receive Electrical Inspection Report on the barn</b> The Electrical Inspection Report was noted.
<b>VA19/80.</b>	<b>To receive Health &amp; Safety Inspections.</b> <b>To note Health &amp; Safety Inspections – carried out by the Village Attendant.</b> The Health and Safety Inspections were noted.
<b>VA19/81.</b>	<b>Correspondence Received</b> A letter had been received from an allotment holder which was noted.

*The meeting closed at 8.20p.m.*