

BROOMFIELD PARISH COUNCIL

**Minutes of the Broomfield Parish Council's Village Amenities Committee
Council Office at Broomfield Village Hall Wednesday 13th November 2019**

VA19/95.	Members attending Chairman Cllr Hubble Councillors Steed and Thomson Also Present Mrs W Martin (Asst Clerk) Resolved: Apologies were received from Councillor Howell, unanimously agreed.
VA19/96.	Declarations of interests No declarations of interest were made.
VA19/97.	Public Question Time No members of the public were present.
VA19/98.	To approve the minutes of the Village Amenities Committee Meeting held 9th October 2019. Motion: The minutes of the Village Amenities Committee Meeting held on 9 th October 2019 are accepted as a true record. Proposed Cllr Steed seconded Cllr Thomson.
VA19/99.	Allotment Site. Councillor Hubble informed members of the Committee that there would be an Allotment Association meeting on Wednesday 4 th December. The Village Attendant will be asked to look at allotment plot 39a to see if it could be filled in and made part of the existing car park.
VA19/100.	Financial Matters.
a.	To receive Village Amenities Budget Reports After looking at the budget reports the Committee questioned why they were no longer responsible for setting their future budgets.
b.	To receive information regarding safety surfacing. The Committee would be requesting the sum of £40,000 (CIL monies) from the Parish Council to replace the safety surfacing along with a piece of play equipment in the play area. This will be placed on the next Parish Council agenda, 20 th November.

c.	To consider purchasing cyclamen corms. Councillor Steed will be making enquiries regarding the cost of the corms along with the planting times. This will be placed on the December VA agenda.
VA19/101.	Village Amenities 1 – 5-year plan This will be updated to include a request to the Parish Council for the sum of £40,000 (CIL monies) to carry out playground surfacing plus new play equipment along with further information regarding the proposed bus shelter Main Road/Erick Avenue.
VA19/102.	To consider a ‘Chat a While’ bench A sign will be placed on a bench on the David Smith Field.
VA19/103.	To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. The Health and Safety Inspections were noted.
VA19/104.	Trees To note that permission has been received from Chelmsford City Council regarding work to Hawthorn on Church Green. Noted.
VA19/105.	Centenary Wood The Village Attendant will be contacted regarding the clearing of the stream/ditch.
VA19/106.	Correspondence Received No correspondence had been received.

The meeting closed at 8.35 p.m.