

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 18th December 2019 in the Village Hall, Main Road, Broomfield at 7.30pm.



Michael Letch
Clerk to the Council

19/240.	Members attending Motion. To record and accept apologies for absence To note the resignation of Cllr Goode. To note that no call for poll was received from the resignation of Cllr Hubble.
19/241.	To consider recording the meeting.
19/242.	To approve the minutes of Broomfield Parish Council's Meeting 22nd November 2019. Motion: The minutes of Full Council Meeting are accepted as a true record.
19/243.	To receive any Declarations of Interest from Councillors.
19/244.	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
19/245.	Receive report from City Councillors for items not on the agenda.
19/246.	To note financial reports for October 2019. To approve the bank statement and reconciliation for October 2019. To note cashbook, income and expenditure for October 2019. Motion: The Council approves the financial records for October 2019 noting the reconciliation figure of £166,060.47
19/247.	To note financial reports for November 2019. To approve the bank statement and reconciliation for November 2019. To note cashbook, income and expenditure for November 2019. Motion: The Council approves the financial records for November 2019 noting the reconciliation figure of £224,772.04
19/248.	To approve the budget for 2020 - 2021. As the main source of income for the council is the Precept, there is not a lot of scope for varying the revenue budget outside of this figure. The Council has previously agreed to leave the band D equivalent unchanged. The Council's reserve is adequate so the budget is based on revenue expenditure with no significant transfer to reserve or to earmarked reserve. Motion. The Council will set a budget of £142,941 for the year 2020 -2021

19/249.	<p>To set the precept for 2020 – 2021 The tax base has been given as 2,512. With the band D equivalent unchanged at £55.46 this gives a precept of £139,316 to fulfil the budget set in 19/248 above.</p> <p>Motion. The Council approves a precept demand of £139,316. One hundred and thirty nine thousand three hundred and sixteen pounds</p>
19/250.	<p>Correspondence Acquisition of land at Broomfield Place – acknowledgement of inquiry from County Council. Minutes of Chelmsford Association of Local Councils Comments from residents concerning Angel Pavilion Letter from resident concerning comments about the Council’s approach to works on Angel Meadow. Letter of comment concerning alternative uses of the allotment barn.</p>
19/251.	<p>Consultations Strengthening of Police powers to tackle encampments</p>
19/252.	<p>To consider a proposal for refurbishing the Angel Field play area using CIL money. Carried forward from November Meeting, report previously circulated.</p>
19/253.	<p>Communication policy Following a request to review the communications policy. Councillors have submitted some amendments for consideration.</p> <p>Motion. The Council adopts the revised communications policy.</p>
19/254.	<p>Pavilion. Following a request on 22nd November 2019 for access from the landowner of the pavilion site, the council may consider the terms by which access can be granted without losing public amenity or assets.</p> <p>Motion. The Council will consider terms and conditions required to grant a wayleave for managed access to the parcel of land in the North West corner of Angel Meadow.</p>
19/255.	<p>Publication of Councillor’s email addresses. A request has been made to distribute council emails using the copy function instead of the blind copy</p> <p>Motion. The Council approves the publication of councillor email addresses by discontinuing the use of blind copy.</p>
19/256.	<p>To note feedback from Broomfield Place survey, and to consider next actions for referral to the Neighbourhood Plan working group</p>
19/257.	<p>To note minutes from the following Committees:</p>
257.1.	<p>Finance Committee. No meeting.</p>

257.2.	Broomfield Village Hall Committee. November and December Meetings.		
257.3.	Village Amenities Committee. No meeting. To note the installation of a refuse bin on the Bellway housing estate.		
257.4.	Property & Planning Committee. To approve decisions made under delegated powers at inquorate meeting.		
257.5.	To consider planning applications		
	Application No.	Location	Proposal
	19/01920/FUL	297 Main Road Broomfield	Change of use of existing ground floor from a hairdresser (Class A1) to a residential unit (Class C3).
	19/01949/FUL	88 Main Road Broomfield	Part single storey, part two storey rear extension. Addition of roof windows
	19/05615/CAT	St Marys Church Church Green	T34 - Cedar - front of church yard - reduce over extended laterals up to 3m, (predominantly on the North, West and Eastern sides). Crown lift the branches on the northern side to 2.2m - allow easy access around the tree.
	19/05621/CAT	18 Church Green	T1 - Yew - crown lift up to 3m. T2 - Conifer - trim back to fence line up to 1m. T3 - Conifer - remove 2 x fallen/bent branches. T4 - Yew - remove 1 x fallen/bent branch. T5 - Prunus - crown reduce by approx 2.5m. T6 - Yew - crown lift overhang of yew from churchyard to 2m above wall.
	19/02001/FUL	Southview Bungalow Hollow Lane	Side and rear extension, first floor rear extension. Two gabled front dormers to front and roof window, three roof windows to rear. Obscured glazed window to first floor east elevation.
19/258.	To receive reports from Representatives to outside bodies/charities.		
19/259.	To note parking enforcement figures for December 2019		
19/260.	Items for next agenda Play streets		