

**BROOMFIELD PARISH COUNCIL**

**Minutes of the Broomfield Parish Council's Village Amenities Committee  
Council Office at Broomfield Village Hall Wednesday 8<sup>th</sup> January 2020**

<b>VA20/1.</b>	<b>To nominate Chairman for the meeting</b> Councillor Steed was nominated by Councillor Howell which was seconded by Councillor Faulds. Councillor Steed is Chairman for the meeting.
<b>VA20/2.</b>	<b>To call for nominations for the Chairman of the Village Amenities Committee</b> Councillor Steed was nominated by Councillor Howell which was seconded by Councillor Faulds. Councillor Steed is Chairman of the Village Amenities Committee.
<b>VA20/3.</b>	<b>To consider co-option of Councillor Faulds and non-council member Sue Hubble to the Committee</b> Councillor Faulds and Sue Hubble were co-opted onto the Village Amenities Committee, agreed unanimously.
<b>VA20/4.</b>	<b>Members attending</b> Chairman      Cllr Steed Councillors      Faulds, Howell, Perry and Thomson Also Present      Mrs W Martin (Asst Clerk) and Stella Scrivener from RCCE
<b>VA20/5.</b>	<b>Declarations of interests</b> No declarations of interest were made.
<b>VA20/6.</b>	<b>Public Question Time</b> No members of the public were present.
<b>VA20/7.</b>	<b>Community Enablers</b> Stella Scrivener from Rural Community Council of Essex gave a brief talk on a new project funded by ECC regarding social isolation and loneliness within the community. The project titled 'United in Kind' is designed to connect communities with acts of kindness. It was suggested that an article be placed in the next edition of Broomfield Times which could then reach all of the community. Help would be provided if any further information was required. The Committee thanked her for coming along to the meeting.
<b>VA20/8.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 13<sup>th</sup> November 2019.</b> <b>Motion:</b> The minutes of the Village Amenities Committee Meeting held on 13 <sup>th</sup>

	November 2019 are accepted as a true record. Proposed Cllr Thomson and seconded Cllr Steed.
<b>VA20/9.</b>	<p><b>Allotment Site.</b></p> <p>The Committee were informed of one allotment holder that had not renewed the contract for the coming year and despite various attempts to make contact no response had been received. It was resolved to write one more letter asking that the plot be cleared by the end of January.</p> <p>Minutes from the Allotment Association meeting held in December would be taken to the February Village Amenities meeting.</p>
<b>VA20/10.</b>	<b>Financial Matters.</b>
a.	<p><b>To receive Village Amenities Budget Reports</b></p> <p>Noted.</p>
b.	<p><b>To receive information regarding proposal to the Parish Council for fund to carry out works to the playground.</b></p> <p>A more detailed proposal would be taken to the next Village Amenities meeting and then to the full Parish Council meeting in February.</p>
c.	<p><b>To consider quotation to cut the hedge on Angel Meadow behind the play area.</b></p> <p>The Committee decided that no work would need to be carried out until next winter especially as earth movement work to Angel Pavilion was now blocking some of the trees on Parish Council land.</p>
d.	<p><b>To consider quotation for Tree Risk Assessments.</b></p> <p>The Committee resolved to accept the quotation from Place Services at ECC to carry out a Tree Risk Assessment Survey at a cost of £450.00.</p>
<b>VA20/11.</b>	<p><b>Village Amenities 1 – 5-year plan</b></p> <p>Noted.</p>
<b>VA20/12.</b>	<p><b>To receive Health &amp; Safety Inspections.</b></p> <p><b>To note Health &amp; Safety Inspections – carried out by the Village Attendant.</b></p> <p>The Health and Safety Inspections were noted.</p>
<b>VA20/13.</b>	<p><b>Trees</b></p> <p><b>Tree for Life scheme.</b></p> <p>A more detailed proposal would be taken to the February Parish Council meeting.</p>

a.	<b>Application Matters:</b>		
	<b>Application No</b>	<b>Location</b>	<b>Proposal</b>
	19/05229/TPO	Broomfield Hospital Hospital Approach	<p>T2 (TPO/2001/72) Tulip - Remove dead wood over road - Reason: To make the tree safe and prolong its life;</p> <p>W4 (TPO 2001/107) Ash - Fell - Reason: Dead and a safety risk;</p> <p>W4 (TPO 2001/107) Ash - Fell - Reason: Dead and a safety risk;</p> <p>W5 (TPO 2001/107) Ash - Fell - Reason: Dead and a safety risk;</p> <p>W5 (TPO 2001/107) White willow - Fell - Reason: Dead and a safety risk;</p> <p>G2 (TPO 2001/107) Locust tree - Remove dead branches - Reason: Safety risk and to prolong the life of the tree;</p> <p>W4 (TPO/2001/107) 2x Elms - Fell - Reason: Dead and a safety risk;</p> <p>W1 (TPO/2001/103) Hazel - in Puddings wood - Coppice over 3 year period - Reason: To prolong the life of the trees;</p> <p>G10 (TPO 2001/107) Mixture of trees - south side of pond - Reduce height to 4m Reason: To let more light into the pond;</p> <p>G10 (TPO/2001/107) Norway Maple and Ash - Fell - Reason: Area too crowded. Remove some young trees and a few mature trees and replant with native trees and shrubs;</p>
	<b>Decision: Support application</b>		
<b>VA20/14.</b>	<b>To consider a Dog Waste Bin to be sited on the Saxon Gate housing development</b> Costs and the siting of the bin would be taken to the next Village Amenities meeting.		
<b>VA20/15.</b>	<b>Centenary Wood</b> Nothing to report at the present time.		
<b>VA20/16.</b>	<b>Correspondence Received</b> An email had been received from St Mary's Church requesting the use of the Green for various dates throughout the year, the Committee were in agreement with the request.  An Insurance claim had been made regarding a car receiving damage from one of the sleepers on Church Green. This had been passed onto the Parish Council Insurance company.		

***The Chairman thanked members for attending and closed the meeting at 9.25p.m.***