

Notes of an introductory meeting for a Neighbourhood Plan Steering Group was held on Wednesday 3rd August 2016 at the Village Hall at 6.00pm.

Present: John Blake, Geof Garwood, Sue Hubble, Angela Thompson, Duncan Coles

Apologies for Absence: Faith Marchal, Les Steed

Meeting commenced with a presentation on neighbourhood plans and the local background (attached).

It was noted that some good examples can be found online e.g Thame in Oxfordshire, Langford in Essex. Hatfield Peverel is in progress.

After further discussion, all those present said they would like to join the steering group. Sue Hubble willing to be finance co-ordinator.

Ann Skipper (a local resident who is a former president of the Royal Town Planning Institute and expert on neighbourhood planning) has offered to be an advisor to the group.

All agreed that the possible timescale set out for the first steps of the Plan was good.

JB to:

- get in touch with Essex Rural Community Council who provide a support package for steering groups
- draw up terms of reference for agreement by steering group
 - contact others interested in joining the steering group (email addresses to Steff) re: next meeting

Future meetings:

Tuesdays but not the 4th of the month

Next meeting Tuesday 23rd August 2016 at 7.30pm

Meeting finished 7.40pm