

## **Broomfield Neighbourhood Plan**

### **Notes of Steering Group Meeting**

**Held on Tuesday 9 July 2019 at 7.30 pm at Broomfield Village Hall**

**Present:** John Blake, Angela Thomson, Sue Hubble, Peter Marriage, Duncan Coles, David Howell

**Also present:** Ian Poole, Places4People

**495. Apologies for absence:** Karen Hurrell,

**496. Declarations of Interest:** None

**497. To approve Notes of the meeting held on 4 June 2019 -** Approved

**498. Comments from Parish Council/Planning Committee –**

There were no comments from Parish Council/Planning Committee Meetings

**499. Finance Report**

SH confirmed that a grant from My Community totalling £3,969 has now been granted which will cover Places4People invoices. There is £10,000 in BPC funds available. At the next meeting we will prepare a spending plan.

#### **Evidence Base**

**500. Updates (if any) on:**

**a) AECOM Housing Needs Assessment**

JB chased Locality re AECOM Housing Need Assessment.

**b) AECOM Design Code Work**

The first draft of AECOM's Design Code Work was disappointing. Many errors were contained therein. It was agreed that members send items which they picked up were either wrong or just out of place within Broomfield, email to JB who would collate and refer to AECOM.

**c) AECOM Site Allocations Exercise**

AECOM and Locality agreed that a Site Allocation Exercise is required. IP is due to have a conference call with Mr Khan at AECOM regarding another matter and hopefully will be able to discuss our SAE at the same time. SH to call Locality in the meantime regarding the funding of same.

**501. View Assessment Document**

PM has taken photos from various aspects to insert into the VAD and offered to take further panoramic photos, which he will forward to JB. PM will also take some photos and will co-ordinate with Alison Farmer's Landscape Assessment. IP suggested that photos of the countryside are always best where an urban edge is in view and the area more likely to be developed, rather than lots of photos of countryside.

**502. Green/Open Space Assessment**

Discussion took place regarding defining “valued” landscapes and to categorise into areas of importance. IP commented that land either public or private is normally safe, such as green between houses, allotments, land where Fayre comes every year etc. Night Pasture was briefly discussed as an area that needs protecting. It is also in a critical drainage area.

JB agreed to prepare an assessment for local green space matching criteria.

### **Community Aspirations**

#### **503. GP Surgery (update)**

An expression of interest had recently been received. PM, SH and JB to attend Thursday 11 July at 1 pm.

#### **504. Cyclepaths (update)**

Meeting re. Feasibility Testing arranged for 17<sup>th</sup> July.

### **Masterplanning SGS6**

505. Nothing to report.

### **Policy Drafting**

#### **506. Update on Landscape Policies**

Nothing to report.

### **Future Meetings, Plan Timescale and Communications**

507. **Next meetings** 6<sup>th</sup> August, 3<sup>rd</sup> September and 1<sup>st</sup> October

508. **Plan Timetable Update (if any)** - Nothing to report

509. **Communications** - Raise Profile of NP with residents

510. **Any Other Business** – none

511. **Next Agenda items:** Spending Plan

**Meeting close:** The meeting closed at 9.30 pm

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Chairman

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Date