

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on Tuesday 14 May 2019 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Angela Thomson, Sue Hubble, Duncan Coles, David Howell

Also Present: Ian Poole (IP)

461. Apologies for absence: Karen Hurrell, Peter Marriage

462. Membership of the Group following Parish Council Elections

Geof Garwood has confirmed that he does not wish to remain on the SG following his resignation as Parish Councillor. Everyone agreed that he will be sorely missed. SH will send him a letter of thanks for his contributions to the NP.

Also agreed that, following his change of job, Tom Clarke is no longer able to be a member.

463. Declarations of Interest: None

464. To approve Notes of the meeting held on 2 April 2019 - Approved

465. Comments from Parish Council/Planning Committee –

There were no comments from Parish Council/Planning Committee Meetings

466. Green Wedge Email and Notification of Landscape Appraisal

CCC had indicated that some work would be done to consider how best use could be made of the Green Wedge to promote leisure and recreation use, in line with CCC policies. Agreed to write to CCC to indicate importance of co-ordinating this work with the NP.

A notification will be sent to stakeholders for information advising them that Landscape Appraisal is on the website. KH to action.

467. Finance Report

IP of Places4People has submitted quote for his attendance at 10 more meetings +. SH to arrange for final grant from My Community.

Evidence Base

468. Consideration of draft AECOM Housing Needs Assessment

Broomfield HNA was discussed at great length and IP handed out to SG members his prepared Review of AECOM Assessment which included Elements of Assessment, Quantity under 4 methodologies based on draft local plan, OAN Study November 2016, Housing Projections derived from Government standardised approach, Historic growth trends projection based on past completions. Quantity results showing an Average chosen for Broomfield NP = 176, alongside recommendations on Tenure and Affordability, Type and Size and Specialist Housing. The next steps being:

- Discuss results with CCC to agree overall housing numbers

- Formulate draft housing policies in agreement with CCC
- Seek informal views of residents

AECOM had confirmed that the “average 176” is included in the amount of 450 homes mentioned in the emerging Local Plan. IP requested to suggest wording to make this very clear within the document itself, alongside 2 other more technical amendments that he recommended proposing to AECOM.

It was agreed that these comments would be made with a view to AECOM amending the Assessment and finalising it as soon as possible.

469. a) AECOM Design Code Work – Mix of Styles, materials, roofs, foundations, characteristics etc. NP design code should meet the criteria on 13 points and a check list be ticked off

b) AECOM Site Assessments Exercise – IP advised this can be commenced asap. Specify to AECOM that the landscape appraisal had not been done at the time CCC assessed the sites, hence need to conduct a fresh assessment.

c) Views Document – Update – Nothing to report at present.

Community Aspirations

470. GP Surgery (update)

Still no response to letter which was sent to Mr D Barter, Head of Commissioning, NHS England Midlands and East on 19 March even although telephoned and chased. SH to write to Matt Hancock, enclosing a copy of the original letter. Carbon copy Chief Executive.

471. Cyclepaths (update) – Nothing to report, except John Aldridge has arranged a meeting with Cabinet Minister Kevin Bentley for 11 June. This date is inconvenient due to holiday commitments and we will seek to bring forward to 4 June.

Masterplanning SGS6

472. Richard Parry had reported that Bloor were waiting for clarification from the new CCC administration about their intentions. When they were ready to continue masterplanning discussions, he would let us know.

Policy Drafting

473. Update on Landscape Policies

IP considers that it is more efficient to get the Plan done all in one go, so will wait for the other studies to be completed before proceeding.

Future Meetings, Plan Timescale and Communications

474. Meeting Dates: First Tuesday in month
Next meeting with IP present 2 July

475. Potentially – consultation January/February 2020
Submit to CCC April 2020

476. Raise Profile on website - monthly

477. **Any Other Business** - none

478. **Next meeting date and agenda items**

Date: 4 June 2019

Agenda items:

Landscape Views document DC and PM

Local Green Space Assessment

Meeting close:

The meeting closed at 9.45 pm

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Chairman

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Date