

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on Tuesday 2 April 2019 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Angela Thomson, Sue Hubble, Duncan Coles, Peter Marriage

447. Apologies for absence: Karen Hurrell, Geof Garwood, David Howell

448. Declarations of Interest: None

449. To approve Notes of the meeting held on 5 March 2019 - Approved

450. Comments from Parish Council/Planning Committee –

There were no comments from Parish Council/Planning Committee Meetings

451. Finance Report

Application for a third and final grant of just under £4,000 was discussed and SH was requested to contact IP of Places4People to obtain a quote for his attendance at 10 more meetings. It was anticipated that Alison Farmer's services will also be required for half a day.

452. Plan Timetable

- Draft plan should be produced during summer.
- Consult with Parish – Autumn. Leaflet containing a mini referendum to every household, with opportunity for comments/questions.
- Maybe refresh publicity and change “Your village Have your Say” tagline as we work towards the conclusion of the Plan. Need a catchy slogan referring to next step of process.

453. GP Surgery

No response to letter which was sent to Mr D Barter, Head of Commissioning, NHS England Midlands and East on 19 March. SH to chase and send copy of original letter and also email.

454. Master Planning.

First meeting focus – Traffic. Currently awaiting confirmation of meeting dates -. JB has chased Richard Parry.

455. Green Wedge

JB to draft e-mail to send to CCC.

456. Brief Updates

a) AECOM

Housing Needs Survey should be complete by end of April and we should receive a draft copy. It was noted that the meeting with AECOM about design code was very positive, though more clarity about how this fits together with the other work is needed.

Alison Farmer's services may be required to liaise with the design code work (probably for half a day).

We may need to apply for AECOM assistance with masterplanning.

b) Cyclepaths

No response so far. JB to ask John Aldridge if cabinet member Cllr Bentley could bring the matter up again.

c) Landscape Appraisal

SH/KH to write to all stakeholders to advise that the Landscape Appraisal is on NP website.

457. Discussion: Businesses within the Plan

JB agreed to produce an article/survey for the next edition of Broomfield Times to connect with homeworkers; asking if there is anything at all that the NP could do for them, e.g. a hub – where facilities could be situated, are they happy etc.

458. Any Other Business - none

459. Next meeting date and agenda items

Dates: 7 May 2019

Agenda items:

Landscape Views document DC and PM to liaise before next meeting

460. Meeting close:

The meeting closed at 9.30 pm

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Chairman

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Date