

## **Broomfield Neighbourhood Plan**

### **Notes of Steering Group Meeting**

**Held on Tuesday 2 October 2019 at 7.30 pm at Broomfield Village Hall**

**Present:** John Blake, Angela Thomson, Sue Hubble, Peter Marriage, Duncan Coles, David Howell

**545. Apologies for absence:** Karen Hurrell

**546. Declarations of Interest:** None

**547. To approve Notes of the meeting held on 3 September 2019 -** Approved

**548. Comments from Parish Council/Planning Committee –**

Permission was granted to cover Alison Farmer's fee as mentioned in NP Steering Group notes dated 3 September.

**549. Finance Report**

Alison Farmer's fee will be paid for out of Parish Council neighbourhood plan budget.

#### **Evidence Base**

**550. Updates (if any) on:**

**a) AECOM Design Code Work**

A further meeting took place about the design and masterplanning of SGS6. AECOM attended to explain the concept and high level masterplan that had been drafted as part of the Design Code (2<sup>nd</sup> draft – section 4).

**b) AECOM Sites Allocation Exercise**

IP and JB held an introductory call with AECOM who will carry out the exercise, which will result in a report with a set of recommendations. There will be no obligation on the NP to allocate any sites, as the defined housing need is already to be met by the Local Plan strategic site. However, some sites might be acceptable if desirable infrastructure is part of the equation, if the village supports it, e.g. affordable homes or retirement homes. The SG agreed that JB draft a letter which should be sent to landowners and this will be circulated shortly.

In the meantime, AECOM can get on with assessing sites submitted in response to the Local Plan calls for sites, bearing in mind the Landscape Appraisal Assessment and other NP evidence documents.

**551. View Assessment Document**

Nothing to report

**552. Green/Open Space Assessment**

Nothing to report.

**Community Aspirations**

**553. Infrastructure**

GP Surgery - discussed but nothing new to report.

Cycleways – JB to contact Highways in response to a request to supply further documents.

**Masterplanning SGS6**

**554.** See note 550a above. In addition, it was agreed that contact be made with the Hospital Estates Manager in co-ordination with LW Parish Council, regarding the road out of the hospital. JB to obtain dates for a potential meeting and will circulate to SG members to see if one or two members can also attend.

**Future Meetings, Plan Timescale and Communications**

**555. Next meetings** 5<sup>th</sup> November, 3<sup>rd</sup> December, 7 January

**556. Plan Timetable Update (if any)** – Nothing to report

**557. Communications** – An email was received from a reader of the Broomfield Times in response to an article, “Working from Home”. The gentleman in question has been working from home for some 25 years and gave an insight into the trials and tribulations. A letter of thanks will be sent, and the clerk will be requested to put the original article on the PC website page with the hope of provoking further responses.

**558. Any Other Business** – none

**559. Meeting close:** The meeting closed at 9.35 pm

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Chairman

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Date