

## **Broomfield Neighbourhood Plan**

### **Notes Steering Group Meeting**

**Held on Tuesday 29 January 2019 at 7.30 pm at Broomfield Village Hall**

**Present:** John Blake, Peter Marriage, Angela Thomson, Sue Hubble,  
Duncan Coles, David Howell

**419. Apologies for absence:** Karen Hurrell, Geof Garwood

**420. Declarations of Interest:** None

**421. To approve Notes of the meeting held on 9 January 2019 -** Approved

**422. Comments from Parish Council/Planning Committee –**

There were no comments from Parish Council/Planning Committee Meetings

**423. Finance Report**

It was noted that to 31.12.2018, £9,307 has been spent, broken down as follows:

First Grant: £4,031  
BPC funds: £5,276

The second grant of £9,000 needs to be spent in the next few weeks. SH to contact Places4People and AFA with a request that they submit their invoices asap.

**424. Plan Timetable**

Discussions continued based on IP's draft timetable and our focus will be to submit by January 2020.

**425. GP Surgery**

After lengthy discussions on the pros and cons of being able to procure doctors in the current climate, many positives in favour of a doctors' surgery in Broomfield illuminated, with several options on the table to support it regarding providing sites, buildings, developers' community funding and the possibility of integrating with other community services. In the first instance:

- JB to request from the clerk that the NP steering group run with the project.
- A sub-committee be formed of JB, SH and DC (AT and PM as subs).
- JB to draft a letter to CCG stating that it has been identified as a NP community aspiration and request which steps need to be taken to move the project forward and to set up a meeting

**426. Master Planning.**

Bloor Homes (via IP) have requested which items we would like to add to their Agenda for the workshop they are hosting on 9<sup>th</sup> February and the following items were suggested. JB agreed to email suggestions to IP:

- Landscape – boundary treatments views from village
- Access – joined up roads

- Green area boundary
- Drainage – ponds
- Urbanised roundabout
- Landscape Appraisal
- Types, tenure, size and design of houses
- Timescale Diagram

**427. Green Wedge**

JB to draft a letter to Jeremy Potter noting the group’s interest in participating in any discussion of stakeholders in the southern Green Wedge, about how the policy area might work better in order to promote public access and other functions expected of a green wedge.

**428. Brief Updates**

**a) AECOM**

Design code is best produced after site allocation

**b) Cyclepaths**

Wrote to Hannah Neve regarding process for producing cyclepath issues and solutions. The ECC Gt Waltham cyclepath from Hospital to Goulton Road has been approved.

**c) Landscape Appraisal**

Photographs are good to go

**429. Discussion: Businesses within the Plan**

It was noted that several businesses within Broomfield have recently either shut down or about to shut. The NP steering group needs to focus on what help can be given to start ups, if any. SH to contact IP to ascertain whether he has come across this in any of the other NPs he has worked on and if so, can he advise.

**430. Any Other Business - none**

**431. Next meeting date and agenda items**

**Dates:** 26 February 2019

**Agenda items:** Businesses within the Plan

**432. Meeting close:**

The meeting closed at 9.45 pm

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Chairman

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Date