

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on Tuesday 3 September 2019 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Angela Thomson, Sue Hubble, Peter Marriage, Duncan Coles,

Also Present: Ian Poole (Places4People)

529. Apologies for absence: Karen Hurrell, David Howell

530. Declarations of Interest: None

531. To approve Notes of the meeting held on 6 August 2019 - Approved

532. Comments from Parish Council/Planning Committee –

JB stated that he presented reports to full Parish Council Meeting on the timetable of the Neighbourhood Plan and the aspiration of a doctors' surgery in Broomfield. Approval was given for the NP steering group to continue discussions regarding the doctors' surgery.

533. Finance Report

It was noted that Alison Farmer's services will be required for a period of three to four hours in respect of landscape master plan SGS6. Approval will be sought from the Planning Committee to agree a spend of approximately £360.

Evidence Base

534. Updates (if any) on:

a) AECOM Design Code Work

JB confirmed that a useful meeting with Mark Hughes (a director of AECOM) took place. Some observations were noted:

- Notes will be needed to explain AECOM map
- Location of road – critical that it is situated in good location
- Reservations regarding protecting features around pond/hedgerows and other features. Introduction of park land would be a preference
- Pudding Wood – reservations that it could be spoilt.
- Lower density of development on higher slopes. Farm-house styles and bungalows to resemble converted barns would fit aptly.

There was no mention of historic buildings in AECOM's briefing and it is important that reference is made.

3.25 Architecture Details must be robust for Planning Officer to base either recommendation or rejection of a planning application some years down the line. It was agreed that the Village Design Statement 2012 should be updated and request AECOM if they are willing to use it.

b) AECOM Sites Appraisal

AECOM introduction to prepare way for site allocation exercise has taken place. Do we need to do “Call for Sites” – would it be possible to use Local Plan’s call for sites or do we need to carry out a separate one?

IP questioned whether there are any other sites! Transparency of evidence may not have been assessed in Local Plan.

- Could ask AECOM to look at evidence.
- Could ask landowners if they have anything to add to evidence base in Local Plan?
- Could review local available sites.
- Putting sites forward doesn’t guarantee that they will be suitable and deliverable in the Neighbourhood Plan.

Next step: To chase AECOM who are currently talking to Locality. IP agreed to speak to Mr Khan at AECOM.

535. View Assessment Document

In progress

536. Green/Open Space Assessment

Nothing to report.

Community Aspirations

537. Infrastructure

Nothing to report.

Masterplanning SGS6

538. P.4 of Housing Need Assessment demonstrates some amendment is required.

Policy Drafting

539. Update on Landscape Policies

Nothing to report.

Future Meetings, Plan Timescale and Communications

540. **Next meetings** 1st October, 5th November and 3rd December

541. Plan Timetable Update (if any) –

Plan Timetable to be updated

Ian Poole’s services will be required in January and February 2020

542. **Communications** – Site allocations

543. Any Other Business – none

544. Meeting close: The meeting closed at 10.00 pm

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Chairman

Date