

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on 10th April 2018 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Sue Hubble, Peter Marriage, Duncan Coles
David Howell, Angela Thomson, Karen Hurrell, Geof Garwood

Also in Attendance: Ian Poole of Places4People Planning Consultancy

290. Apologies for absence: Les Steed,

291. Declarations of Interest: None

292. To approve Notes of the meeting held on 20th March 2018 – Approved

293. Comments from Parish Council Planning Committee

Appointment of Ian Poole (IP) as consultant to Broomfield Neighbourhood Plan Committee was approved.

294. Finance Report / Grant Funding

No movement since last meeting. Village Hall has been booked for Presentation Evening on 23 May – Invoice awaited.

SH confirmed that she had contacted “My Community” to ascertain whether the criteria had been met to receive the extra £9,000 funding. As the SG are in the process of investigating the benefits of allocation of site or sites, it was agreed that the extra funding be applied for as well as Technical Support. IP gave guidance on how to proceed.

295 & Issues and Options/From Here to Where in Policies?

296.

IP spent time explaining the process of making policies and the best way to “put flesh on the bones” of the Options and the need to carry out a “mapping exercise”, such as identifying the important items we want to keep i.e. protection of playing fields etc. etc. and not to repeat anything that’s already in the Local Plan. Also it is a chance to be ambitious to enhance the village and make Broomfield even better than it is now. It was agreed that the next meeting will be a “brain storming” evening.

297. Presentation Evening – 23 May 2018

It was decided at the last PC meeting that the Annual Meeting will take place on the same evening starting from 6.30 pm and the NP presentation will follow on from 7.30 pm. JB will give presentation and may use Power Point. The next sub-committee for Presentation Evening will meet on Tuesday 17th at 9.30 am.

298. Update re Cycle Path routes and Traffic Reduction Measures

JB mentioned that he received an email from the lady co-ordinating the viability testing proposals who asked for more detail regarding Valley Bridge/Main Road

junction. Highways seem very positive but if anything was identified from the Viability Testing that will not be possible to carry out, then we want them to give an alternative solution rather than just say that it cannot be done. Hopefully we can get some feedback in time to present to residents on 23 May.

299. Hiring of Consultants

After discussion it was agreed that it would be beneficial to employ a consultant who could carry out a Landscape Character Assessment and IP said he would forward contact details of consultants that he would recommend. JB confirmed that he would draft a brief.

300. Update – Questions and quizzes – Social Media

KH was thanked for keeping this up and she commented that over 800 members of the FB Group had participated in this week’s question.

301. Any Other Business – Meeting Update

It was agreed that a letter be sent to Jenny Robinson, stating that SG are starting work on the Policies and would like to get involved in the Master Plan.

- Site allocation exercise to be carried out
- Meet CCC – JB to get some dates when they will be available
- IP recommended that CCC, Developers and SG members meet together in the same room.
- AT recommended that the SG look at the website of Essex Design Guide: <https://www.essexdesignguide.co.uk>
- SH to email Nezhapi O’delleye. In the first instance apologise for not getting back to her earlier with a request for students to help. Ask if they will still be able to help with research work in the new academic year? If so can we contact her then when hopefully we will be in a position to provide a brief of exactly how students can help us?

302. Next Agenda Items:

Informal Brain storming session regarding Key Issues.

303. Next meeting dates:

Informal meeting: 1st May

15th May – Select landscape Consultant

Meeting closed at 9.45 pm

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Date.....