

## **Broomfield Neighbourhood Plan**

### **Notes Steering Group Meeting**

**Held on Tuesday 20 November 2018 at 7.30 pm at Broomfield Village Hall**

**Present:** John Blake, Duncan Coles, Peter Marriage, Angela Thomson,  
Geof Garwood, David Howell, Sue Hubble

**390. Apologies for absence:** Karen Hurrell

**391. Declarations of Interest:** None

**392. To approve Notes of the meeting held on 30 October 2018 -** Approved

**393. Comments from Parish Council/Planning Committee –**

There were no comments from Parish Council/Planning Committee Meetings

**394. Finance Report**

SH commented that an “End of Grant Form” will need to be completed prior to the final 3<sup>rd</sup> grant being applied for; monies which will need to be spent before 31 March 2019. Therefore, it may be preferable to wait until after this date before applying.

**395. Landscape Appraisal**

PM shared panoramic views of countryside taken from various angles around Broomfield. JB thanked PM and DC for the hard work they have put in.

AF needs photos of a couple of areas which she doesn't currently have and we may have some better quality photos than she has at present. PM and DC could get them over to her on a memory stick if too large for emailing. The Landscape Appraisal could be signed off without the views appendix. This can then be added later, hopefully, by Christmas.

**396. Landscape Policies**

IP handed out an early draft of “Broomfield's Landscape Setting” and briefly discussed various headings. Group members were requested to take home to read and prepare for discussion at next meeting. Comments were made that a discussion needs to take place with CCC regarding Green Wedge to ensure that it does exactly what it is intended to do.

**397. Update re AECOM**

AECOM will be undertaking a “housing needs survey”, with introductory phone call on 5<sup>th</sup> or 6<sup>th</sup> December. There has been no response regarding a site allocation survey. JB said he would follow up with the Technical Support Team.

**398. Update re Cycle paths**

Nothing to report.

**399. Master Planning**

Bloor Homes cancelled the meeting planned for 6<sup>th</sup> November. It was agreed to contact them and invite them to a meeting once the relevant part of the Local Plan EiP is over.

**400. Invite to NP Coffee Morning – 14 December**

It was felt that our NP was further along than what would be discussed at the coffee morning so sg members would not be attending.

**401. Any Other Business**

Correspondence received from Savills Estate Agents requesting information as to when Neighbourhood Plan may be adopted. SH to respond to them and will keep them updated if they wish.

**402. Next meeting date and agenda items**

**Dates:** 11<sup>th</sup> December 2018 (SH sends apologies as she will be on holiday)

**Agenda items:**

Draft Landscape Policies (Ian Poole in attendance) and Plan Timetable

Discussion: Businesses within the Plan

**403. Meeting close:**

The meeting closed at 9.30 pm

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Chairman

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Date