

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on 29th August 2017 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Duncan Coles, Peter Marriage, Angela Thomson,
Geof Garwood

In attendance: Karen Hurrell (Planning Officer, BPC)

163. Apologies for absence: Sue Hubble, Tom Clarke, David Howell

164. Declarations of Interest: None

165. To approve Notes of the meeting held on 1st August 2017 - Approved

166. Comments from Parish Council/Planning Committee –

The Parish Council had sought legal advice from EALC regarding Chelmsford City Council's position on Neighbourhood Plans. It was perceived that Chelmsford City Council is incorrect in their approach to Neighbourhood Plans only being relevant to developments of 100 houses or less.

ACTION JB will circulate the email to members.

167. Other matters arising from notes

The attendance of RCCE Option 2 Course was discussed – DC, DH, SH, PM, GG can attend this date but an alternative date will be sought as JB, AT & KH are at a Chelmsford City Council Planning event on that date.

ACTION: KH to email RCCE for any alternative dates

168. Finance Report – nothing further to report

169. Analysis of Residents' Questionnaire

JB had completed the statistical summary which was circulated. This was perused and members agreed for DC to add the summarised comments, where applicable. KH will analyse the map section of the questionnaires and complete a summary for questions 19 and 20.

170. Update on Stakeholders' Survey

271 surveys had been emailed or posed – 7 replies had been received by the deadline (14.8.17).

Bloor Homes and Strutt & Parker would like to meet with the Steering Group. Members agreed to initially meet with them (separately) to see what they have to say. Members to discuss agenda before meetings.

171. Update on Meetings with Education Dept. and Broomfield Hospital

It was reported that the Broomfield Place development may not now go ahead because it is understood ECC is likely to propose expanding the current Primary School on its current site, rather than building a new school on the south side of School Lane.

As agreed at the last meeting, JB and GG will meet ECC School Places Planning Officers and CCC shortly to discuss options for the overall provision of school places (**not** specific plans for the current Primary School) as these are so important for the neighbourhood plan.

172. Transport/Traffic Issues

The Preferred Options of the Local Plan has been completed which includes the north of Woodhouse Lane site (Bloor Homes) and Broomfield Place. The next stage is the Pre-Submission Document (published end of September) and is expected to include the north of Woodhouse Lane site but not the Broomfield Place site and includes a further Traffic Study. A meeting will be requested with ECC Highways re the traffic study to better inform the development of the neighbourhood plan on this vital issue.

ACTION: JB to arrange a meeting with ECC Highways

For next agenda –

Report from meeting with ECC Highways

BPC response to Chelmsford City Growth Package consultation

173. Next Stages of Neighbourhood Plan

This item will be taken at the next meeting

Project Plan (next 12 months)

- a) What needs to be done**
- b) How we are going to handle the workload and potential need for specialist input**
- c) Implications for funding/future grant application**

174. Date of Next Meeting and items for next Agenda:

19th September – RCCE Training Event or NP Meeting (TBC)

3rd October - RCCE Training Event or NP Meeting (TBC)

Meeting closed at 9.30 pm

