

Broomfield Neighbourhood Plan

Ninth Formal Notes of Steering Group

Held on 4th April 2017 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Sue Hubble, Geof Garwood, Duncan Coles, David Howell, Angela Thomson,

97. Apologies for absence: Les Steed, Peter Marriage, Tom Clarke

98. Declarations of Interest – None

99. To approve notes of the 8th formal steering group meeting – Approved

100. Comments from Parish Council/Planning Committee -

Nothing to report

101. Other matters arising from notes

Nothing to report

102. Finance Report

SH reported that the grant awarded by Groundworks UK has now been spent. Our budget is currently at (£387.90). The end of grant form was submitted by the deadline of 31st March and has been accepted. As long as there are no changes to My Community sourcing neighbourhood planning funding, we should be able to apply for a second grant. It is imperative that we plan exactly where we need to spend the grant as it is recommended that we apply for only two grants.

103. Update of Residents' Questionnaire

Questionnaires have been delivered to all households in Broomfield and a link has been set up on the website to 'Survey Monkey' so questionnaires can also be completed on line. DH agreed to arrange for three banners to be displayed to serve as a reminder for residents to complete and return by 24th April. They will be removed after one week and displayed again a week later. JB said he would arrange for 25 posters to be printed off and SH agreed to laminate and display around Broomfield.

IDA have been requested to breakdown data from questionnaires as "post code", "gender", "age" "how many in family questionnaire applies to" etc. Free text questionnaires will be typed up.

104. Consulting with Businesses and Other Stakeholders

It was agreed that a short questionnaire be sent to all developers, businesses, organisations etc. asking them what they want from us or whether they would like to come along for a chat or be invited to an open day, which could take place during the Annual Parish Meeting on Wednesday 24 May.

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Approved

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Date

Over 65 businesses/stakeholders were identified and questionnaires will be hand delivered to them. AT agreed to do some research on the land registry in order that owners of farmland may be identified.

105. Chelmsford Local Plan Preferred Option Consultation

The Parish Council Planning Committee will consider how the Parish Council should respond.

One issue in the Preferred Option that affects neighbourhood plans seems to be that anything over 200 houses is beyond the scope of a Neighbourhood Plan. This affects Broomfield, as Broomfield is earmarked for an additional 800 houses. New government planning rules suggest planning authorities will have to tell parishes how many houses they will receive. **We need to consider making a formal representation arguing that the details about new housing should be up to Neighbourhood Plan and should not be imposed (apart from the overall number).**

106. Meeting with Essex Highways

A meeting will be arranged with the Strategic Development Manager Hilary Gore, either on the morning of 24 April or 26 April regarding traffic implications and constraints that the Neighbourhood Plan will need to take account of. JB and GG to attend.

107. Survey Monkey

Discussed above.

108. Facebook and Website

SH was requested to remove "twitter" from Homepage as it isn't used – Facebook probably remains the best form of social media to use.

109. Items for next Agenda

To discuss Formal Representation discussed under Chelmsford Local Plan Preferred Option above.

110. To arrange more meetings:

9th May, 30th May and 20th June were agreed.

7.30 pm in Village Hall (parish council office)

Meeting ended 21.20

Date of Next Meeting: 9th May

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Approved

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Date