

Broomfield Neighbourhood Plan

Tenth Formal Notes of Steering Group

Held on 9th May 2017 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Sue Hubble, Geof Garwood, Duncan Coles, David Howell, Angela Thomson,

110. Not Present: Les Steed, Peter Marriage, Tom Clarke

111. Declarations of Interest – None

112. To approve notes of the 9th formal steering group meeting – Approved

113. Comments from Parish Council/Planning Committee -

Nothing to report

114. Other matters arising from notes

Nothing to report

115. Terms of Reference

After discussion it was agreed that no changes are required to the ToR.

116. Finance Report

SH reported that the budget is currently (£387.90). AT has spent £6 on a Land Registry search regarding Butler's Farm and this will be reimbursed by the Parish Clerk. There is also an outstanding invoice of £30 payable to BVH, being the cost of a stall and advert in the programme of the Broomfield Fun & Games Day on 9th July.

117. Update of Residents' Questionnaire

It was agreed that the closing date for questionnaires to be received by IDA be extended to 14th May.

Leaflets will be provided to AT in time for the Church Fayre on Saturday 20th May and arrangements have been made for a stall at Broomfield Fun & Games Day on 9th July where the analysis of the questionnaire will be displayed and there will be an advert in the programme. JB said he would email the advert to SH by first week in June at the latest.

118. Consulting with Businesses and Other Stakeholders

The questionnaire to stakeholders should include:

- Their interest in Broomfield, engage with them to see what their aspirations for the future are
- Business, address/location
- Name of person completing

Groups recognised as stakeholders should include:

- Primary Health Care

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- Secondary Health Care
- Emergency Services
- Care Facilities Adult/Children
- Primary/Secondary Education
- Religious
- Scouts
- Cottage Gardens
- U3A
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Businesses including:

- Shops
- Food Retail/Fast Food Outlets
- Tyres
- Hospitality
- Light Industry
- Farmers
- Other Landowners
- Developers
- Other

Businesses and Organisations should be asked how many employees in addition to themselves. Approximately what proportion live in Broomfield/Chelmsford/Essex/Outside Essex

Approximate figure of employees who walk/cycle/public transport/drive

Could any employee work from home, have a flexible start time, car-share

Businesses to be asked: positives of being based in Broomfield and/or negatives of being based in Broomfield

119. Response to the Chelmsford Local Plan Preferred Option Consultation

STRATEGIC POLICY S4 – PROMOTING SOCIAL INCLUSION

Quote:

Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They are able to choose where they want new homes, shops and offices to be built

End quote

JB proposed: As a Steering Group we make a representation to Local Plan endorsing BPC response but add a section at start to explain that it is because of our passion to do the best we possibility can for the community that we are producing a Neighbourhood Plan and it is with great disappointment that Chelmsford City Council attempt to limit our representations to just 100 houses.

120. Meeting with Essex Highways

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A meeting with the Strategic Development Manager, Hilary Gore and Hannah Neve, on 26 April regarding traffic implications and constraints that the Neighbourhood Plan will need to take account of proved to be very positive. HG and HN were very open to suggestions regarding traffic through Main Road, cycle-ways and suggested that a meeting take place with other Groups who express an interest. A letter to be sent to Highways Transport saying, "Yes we would like to get involved".

121. Survey Monkey

Deadline for Survey Monkey to be taken off-line will be Midnight on Sunday 14 May.

122. Facebook and Website

SH confirmed that the website continued to be kept up to date.

123. Items for next Agenda

Analysis of Questionnaires

Meeting ended 21.30

Date of Next Meeting: 30 May

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Date