

Broomfield Neighbourhood Plan

Notes of Steering Group Meeting

Held on 12th June 2018 at 7.30 pm at Broomfield Village Hall

Present: John Blake, Sue Hubble, Peter Marriage, Duncan Coles, Angela Thomson, Geof Garwood

Also Present: Ian Poole and Alison Farmer (Landscape Consultant)

317. Apologies for absence: Les Steed, Karen Hurrell, David Howell

Welcome: JB introduced Alison Farmer (AF) to the Group

318. Declarations of Interest: None

319. To approve Notes of the meeting held on 15th May 2018 – Approved

320. Comments from Parish Council Planning Committee

Approval of Alison Farmer's appointment as Landscape consultant was given

321. Note any comments arising from Presentation evening on 23 May

There were no adverse comments to indicate that we were going in the wrong direction. Some encouraging comments were made.

322. Finance Report

No movement in finances since last meeting.

As already agreed at meeting on 10 April, SH will now complete grant form, requesting extra funding and free technical support from AECOM.

323. Landscape Study – Detailed Scope, Timescales etc. Alison Farmer

AF gave a resume of how she planned to proceed from a "landscape perspective" with the aim of articulating the area:

- Would use work already carried out as the evidence base of the study to build on.
- Would look at the character of landscape and how it has evolved
- Will advise on findings as they are now
- Will identify areas which are special and have particular interest
- Identify capacity for change

AF has done a lot of work already and now needs time to learn from which has already been done and bring up to date.

Three helpful phases she will use:

- Gather background information and documents from DMD (digital matter data)
- Add to data already have
- Report on it to Group

Further information was given regarding how areas were defined and on what basis. Also, areas with the most treasured views, historical landscape and less valuable in landscape terms.

AF said she would need a couple of weeks to gather data and would need PARISH ON LINE to help with mapping. JB said he would contact Jenny Robinson regarding this if AF emails him a list of her requirements.

AF said she expected to be on site end June/beg July and would meet Group probably at the end of July with her initial findings and draft.

AF left meeting at 8.30 pm

324. Update on Policy Development (Mapping, Analysis of Local Plan policies) Ian Poole

IP gave an update on how he had mapped items and was now in the process of adding more detail. He has gone through Local Plan and picked up key items. He said the Neighbourhood Plan does not have to be “weighty” and plans to concentrate on identifying items such as open spaces and additional sites. He will go through policies and identify what value can be added on key characteristics and designs etc. ***At next meeting: Look at design issues – North of Broomfield site.***
Look at ECC website “Essex Design Guide”

Need to Purchase: Parish on Line – Parish Service Ordnance Survey Mapping (Licence 100050301) may be out of date. SH to ask KH to purchase.

325. Locality/AECOM Support

If grant application successful, AECOM could be requested to carry out a design appraisal – look at characteristics, materials used, house designs and provide guidance.

At August meeting: Set out criteria for site allocation process.

326. Key Points from Master Planning Meeting

It would be beneficial if we could find common ground with CCC but this may not be possible. It may be possible to communicate NP views directly to the developer. JB to draft letter.

327. Viability Testing Update

Until “technical” issues can be overcome, cycle paths will not be a full part of the Neighbourhood Plan. **We will take the matter as far as we can and it will be an “community aspiration” allied to the Plan.** JB to draft letter to ECC Executive Member to ask for his support.

PM to ascertain who owns car park in Vellacotts & Little Orchards and who owns which pieces of land.

328. Any Other Business

None

329. Next Agenda Items:

Design issues – North of Broomfield site, Design Document Policies – 9th July

Set out criteria for site allocation process - 2nd August

Next meeting dates:

Monday 9th July at 7.30 pm

Thursday 2nd August at 7.30

330. Meeting closed at 9.50 pm

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