

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held on Wednesday 12th February 2020 at 7.30 pm.**

	<p>To consider co-option of Councillor Perry onto the Village Amenities Committee. To be carried forward to the next meeting.</p>
VA20/17.	<p>Members attending Chairman Cllr Steed Present Cllrs Howell, Faulds, Thomson, Sue Hubble, Also present Cllr Daden for item 20/22e There were no apologies for absence.</p>
VA20/18.	<p>Declarations of interests There were no declaration of interest</p>
VA20/19.	<p>Public Question Time.</p> <p>There were two members of the public present to represent the Channels Residents' Community Group to make comment on item 20/22e which was bought forward for consideration at this point.</p> <p>Although a Parish Council notice board had been installed at the Bellway bus shelter, the group also wanted a more substantial noticeboard to display items of interest to the Channels residents. It was agreed that the Committee could provide a freestanding board, but it would have to be installed and maintained through the developer's management company who own and maintain the land on which it will placed. Such a board would cost in the region of £1,000 and it was proposed that the money to fund the board could come from CIL receipts, rather than the maintenance budget.</p>
VA20/20.	<p>To approve the minutes of the Village Amenities Committee Meeting held 8th January 2020 Resolved: The minutes of the Village Amenities Committee Meeting held on 8th January 2020 are accepted as a true record. Proposed Steed seconded Cllr Faulds and carried unanimously</p>
VA20/21.	<p>Allotment Site.</p>
a.	<p>The notes from the Allotment Association meeting held on the 4th December 2019 were noted. Arising from these notes it was agreed to hire a lockable six yard skip in March for a two week hire. Time to be arranged and the allotment tenants advised of the dates on which it would be unlocked. It was also agreed that the contract for</p>

	resurfacing the Village Hall Carpark will be amended to arrange for the planings to be transferred to the allotment to improve the paths, carpark and access road.
b.	To consider first draft of the amended Allotment Tenancy Agreement. The draft tenancy agreement was considered and the proposed changes were agreed in principle but would be considered in more depth before being released to the allotment tenants for consultation. An updated version would be taken to the next meeting .
VA20/22.	Financial Matters.
a.	To receive Village Amenities Budget Reports and to propose any amendments. The budget report was noted and it was agreed that a £4,000 earmarked reserve would be established for tree maintenance, while the annual budget allocation would be reduced to £1,000.
b.	To receive quotations for the safety surfacing in the play area. Further quotations and proposals have been sought and the matter will be submitted to full council in March.
c.	To consider a Dog Waste Bin to be sited on the Saxon Gate housing development. Prior to agreeing installation, the office will confirm if city have agreed to take on maintenance and management of the bin.
d.	To consider sending the Village Attendant on a brush cutter course at a cost of £440.00 Resolved. The Council will fund the brush cutter course at a cost of £440. Proposed Cllr Steed seconded Sue Hubble and carried unanimously.
e.	To consider request from Channels Residents Association for a Notice Board at a cost of £231.00. Resolved, the Committee approves expenditure of up £1,000 drawn from CIL funding to provide and install a plaswood noticeboard for the residents association. Proposed Cllr Faulds seconded Howell and carried unanimously.

f.	<p>To receive quotations for Grounds Maintenance Contract 2020 – 2021.</p> <p>It was noted that the current contractor, JCM Services had submitted a tender that had increased by £50 a year to £3,150 a year, but this price would be maintained for three years. Three other contractors were approached but did not tender.</p> <p>Resolved. The Committee appoints JCM Services to provide grounds maintenance for three years. Proposed Cllr Steed seconded Cllr Faulds and carried unanimously.</p>
VA20/23.	<p>To consider using weed killer on David Smith Field cycleway.</p> <p>Although there was some reluctance to use weed killer on the field, it was agreed that it was necessary to keep the tarmac path clear provided it was approved for use in public open spaces. The Clerk would ask the City Council for recommendations.</p> <p>Resolved. The path will be treated with weed killer suitable for use on a public open space. Proposed Cllr Howell seconded Sue Hubble and carried with two against.</p>
VA20/24.	<p>Village Amenities 1 – 5-year plan</p> <p>The updates to the plan were noted.</p>
VA20/25.	<p>To receive Health & Safety Inspections.</p> <p>To note Health & Safety Inspections – carried out by the Village Attendant.</p> <p>It was agreed that Council should be reminded Forward to full council as evidence of need for work</p>
VA20/26.	<p>Trees</p> <p>The Committee noted the planting of two hornbeam trees in David Smith Field.</p>
VA20/27.	<p>Parish Paths Partnership</p> <p>No update this month.</p>
VA20/28.	<p>Centenary Wood</p> <p>Sue Hubble reported that the site needs a clean-up and litter pick. There is some wood to be removed from the ditch while the vegetation is dormant.</p>
VA20/29.	<p>There was no correspondence to consider.</p> <p style="text-align: center;">Meeting closed 9.44.</p> <p style="text-align: center;">Date of next meeting 11th March 2020</p> <p style="text-align: center;">Items for next agenda. Co-option of Cllr Perry</p>