

**BROOMFIELD PARISH COUNCIL**

**Minutes of Broomfield Parish Council Village Amenities Committee  
Held Wednesday 16<sup>th</sup> September 2020**

	<p><b>To consider co-option of Councillor McKie onto the Village Amenities Committee.</b> Councillor McKie was co-opted onto the Village Amenities Committee, unanimously agreed.</p>
<b>VA20/30.</b>	<p><b>Members attending</b> Chairman        Cllr Steed Present         Cllrs Barnes, Faulds, Howell, Hubble, McKie and Thomson Also Present    Wendy Martin (Assistant to the Clerk)</p>
<b>VA20/31.</b>	<p><b>Declarations of interests</b> Councillors Barnes and Hubble declared an interest in item 34a &amp; b, 35 a. b. and c.</p>
<b>VA20/32.</b>	<p><b>Public Question Time</b> No members of the public were present.</p>
<b>VA20/33.</b>	<p><b>To approve the minutes of the Village Amenities Committee Meeting held 12<sup>th</sup> February 2020</b> <b>Resolved:</b> The minutes of the Village Amenities Committee Meeting held on 12<sup>th</sup> February 2020 are accepted as a true record. Proposed Cllr Faulds seconded Cllr Hubble and carried unanimously.</p>
<b>VA20/34.</b>	<p><b>Allotment Site.</b></p>
<b>a.</b>	<p><b>To consider using weed killer on the allotment site</b> The Committee agreed not to use weed killer on the allotment site.</p>
<b>d.</b>	<p><b>To consider installing Intermediate Bulk Containers (water collection) on allotment site, purchase at a cost of £200.00 for later installation.</b> After a discussion the Committee agreed to the purchase, proposed Cllr Faulds, seconded Cllr Hubble. <b>Resolved. Two Intermediate Bulk Containers will be purchased.</b></p>
<b>VA20/35.</b>	<p><b>Financial Matters.</b></p>
<b>a.</b>	<p><b>To receive quotations for the play area.</b> The Committee considered three proposals. Cllr Thomson questioned the cost and the possibility of a pirate ship being included in the play equipment. After a lengthy discussion members agreed to accept the quotation from Playquip, proposed</p>

	Cllr McKie and seconded Cllr Faulds. Cllrs Hubble and McKie will write a paper for the next full Parish Council meeting 30 <sup>th</sup> September 2020.
<b>b.</b>	<b>To consider allotment prices for 2020 – 2021</b> It was proposed to increase all allotment plots by 10% and to adjust the water charge. The cost of hiring Angel Meadow will remain the same. Proposed Cllr Faulds seconded Cllr Thomson The Clerks Assistant will send the revised prices to the Committee.
<b>c.</b>	<b>To consider water charges for 2020 – 2021</b> The Committee resolved to adjust the water charges so that they would reflect on the size of the plot. The Clerks Assistant will send the revised prices to the Committee.
<b>d.</b>	<b>To consider the hire charges for Angel Meadow 2020 – 2021</b> The Committee decided that no changes would be made for the coming year.
<b>e.</b>	<b>To consider applying soil around the complete perimeter of the cycle way at a cost of £1,950.00</b> This item will be referred to the Village Hall Committee.
<b>VA20/36.</b>	<b>Broomfield in Bloom</b> Cllr Hubble will advertise for Parishioners to maintain planters within their area.
<b>VA20/37.</b>	<b>Village Amenities 1 – 5-year plan</b> It was noted that some of the items on the list had been completed. Cllrs Barnes and Hubble will look at sites where additional bus shelters could be positioned and report back to a future meeting.
<b>VA20/38.</b>	<b>To receive Health &amp; Safety Inspections.</b> To note Health & Safety Inspections – carried out by the Village Attendant. The Clerks Assistant informed the Committee of the urgency to address the safety surface within the play area.
<b>VA20/39.</b>	<b>Litter Pick</b> Cllr Hubble informed members that the next litter pick will take place in 2021.
<b>VA20/40.</b>	<b>Trees</b>
<b>a.</b>	<b>To receive quotation for works to trees on Parsonage Green and Church Green as suggested in the Tree Inspection Report</b>

	Resolved to accept the quotation from JCM Services at a cost of £795.00 Proposed Cllr Hubble seconded Cllr McKie.
<b>b.</b>	<b>To receive quotation for works to trees in Centenary Wood</b> Resolved to accept the quotation from JCM Services at a cost of £250.00 Proposed Cllr McKie seconded Cllr Hubble.
<b>VA20/41.</b>	<b>Parish Paths Partnership</b> An update had been received from David Thomas (P3 volunteer) advising of works that would need doing to some of the footpaths within Broomfield. More volunteers would be required in the future.
<b>VA20/42.</b>	<b>Centenary Wood</b> Cllr Hubble had carried out a litter pick recently and members agreed that the Wood would benefit from some general maintenance. Cllr Steed raised an issue with the width of the bridge, the Clerks Assistant informed him that it had recently been replaced by the Village Attendant. He agreed to check and report back to the office.
<b>VA20/43.</b>	<b>Correspondence Received</b>
<b>a.</b>	<b>Email received regarding bollards on Parsonage Green</b> The email was circulated to members and they had visited the site at various times. All members agreed that no maintenance would be required at the present time. The Clerks Assistant will reply to the email.

The Chairman thanked members for attending and closed the meeting at 9.05p.m.