

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held Wednesday 9th December 2020**

	<p>In the absence of the Chairman Councillor Faulds nominated Councillor Hubble which was seconded by Councillor McKie. Councillor Hubble to Chair the meeting</p>
VA20/44.	<p>Members attending Councillors Faulds, Hance, Hubble, McKie, Steed and Thomson Also Present Mike Letch (Clerk) and Wendy Martin (Assistant to the Clerk)</p> <p>To consider co-option of Councillor Hance onto the Village Amenities Committee. Councillor Hance was co-opted onto the Village Amenities Committee, unanimously agreed.</p>
VA20/45.	<p>Declarations of interests No declarations of interest were made.</p> <p>Councillor Steed joined the meeting and took the position of Chairman.</p>
VA20/46.	<p>Public Question Time An email had been received from a resident of School Lane regarding the bollards on Parsonage Green - Please extend my apologies for not bring there, my absence should not be taken to mean it is not important to me. Parsonage Green is currently falling short of how it should be. There is pride of homeowners along the street and I feel that the parish is falling short on its responsibilities in relation to the white saw tooth stones placed on the green to stop vehicles mounting and/or parking on the green. Outside the Angel Pub on the green they are orderly and well presented. Just further down outside my house they are not.</p> <p>I hope the committee see tonight that the wrong decision was settled on at the last meeting. And I ask that they reconsider their position to resolve this matter.</p> <p>The Committee noted the concerns but they felt that there were other priorities at the present time. They may consider the request to reset the stones when the opportunity arises but they will endeavour to paint them in the spring.</p>
VA20/47.	<p>To approve the minutes of the Village Amenities Committee Meeting held 16th September 2020 Resolved: The minutes of the Village Amenities Committee Meeting held on 16th September 2020 are accepted as a true record. Proposed Councillor Faulds seconded Councillor Hubble and carried unanimously.</p>

VA20/48.	Allotment Site.
a.	To consider prices for raised beds for non-Parishioners It was resolved that the cost would be £12.50 inclusive of water charge.
b.	To consider purchasing two Intermediate Bulk Containers at a cost of £200.00 The Committee unanimously agreed to the purchase of the containers.
c.	To consider a raised bed for Jaynes Nursery at a cost of £300.00. After a lengthy discussion the Committee decided that the cost of £300.00 was excessive and requested that the Clerk's assistant contact the Nursery asking if they would be prepared to pay £150.00 towards the cost of the build.
d.	To consider the security of the boundary hedges. A gap had appeared in the hedge at the far end of the site where barbed wire had been trampled down. The Committee resolved to purchase more barbed wire to fill this section.
VA20/49.	Financial Matters.
a.	To receive quotations for height restriction barrier for the allotment entrance. This item will be added to the next Village Amenities agenda for further discussion.
b.	To consider quotation received regarding tree works on the allotment site. The Committee unanimously agreed to accept the quote at a cost of £1,250.00. Some of the cost would be met by the owners of Felsted Field.
c.	To consider quotation received regarding felling of Lime Tree on Church Green. The Committee unanimously agreed to accept the quote at a cost of £455.00.
d.	To consider quotation received for pollarding the London Planes and Lime trees in Glebe Crescent/Main Road path. The Committee unanimously agreed to accept the quote at a cost of £495.00.
e.	To consider quotation received for the cutting of the hedge surrounding Parsonage Pond. The Committee unanimously agreed to accept the quote at a cost of £95.00
f.	To consider verge cutting and facing in Elm Close. The Committee unanimously agreed to accept the quote at a cost of £50.00..

g.	To consider servicing for mower and strimmer's. The Committee instructed the Clerks Assistant to obtain further quotes.
h.	To consider budgets for Village Amenities for the period 2021/2022 The Committee noted the committee budget which was approved for incorporation into the full council budget. It was noted that expenditure within the budget could be amended if needs changed.
VA20/50.	Play Area
a.	To note that the start date for the play area is 11th January 2021. Noted.
b.	To consider the removal of play equipment from the play area. Two pieces of play equipment will be removed from the play area when the renovations take place. One piece had already been allocated and it was decided to offer the remaining piece to local schools. The Committee had received nominations from children regarding the name of the ship which is to be installed in the play area and they all agreed that it would be called the Jolly Rainbow.
c.	To consider moving the railings around the play area It was agreed that the decision would be made by full council after it had received legal guidance.
VA20/51.	Broomfield in Bloom There were now six residents willing to maintain the planters. Essex Youth Build are willing to build the planters and permission would need to be sought from Essex County Council regarding them being placed on the highway.
VA20/52.	Village Amenities 1 – 5-year plan The bus shelter in Main Road at the edge of Felsted Field was discussed and it was agreed that Councillor Steed would liaise with Councillor Barnes on this matter. The Committee were asked to think of any further items that could be added to the plan.
VA20/53.	To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. The Clerks Assistant informed members that inspections were carried out to all of the equipment and street furniture on a regular basis.

VA20/54.	<p>To consider the relocation of the dog waste bin on Angel Meadow</p> <p>An email had been received from Chelmsford City Council regarding the positioning of the dog waste bin on Angel Meadow saying that it was proving to be a Health and Safety issue for those emptying the bin.</p> <p>It was resolved that the dog waste bin be removed for the time being while a suitable location could be sought to reposition it in the future.</p>
VA20/55.	Trees
a.	<p>To consider appointing a Tree Surgeon for a Tree Maintenance contract.</p> <p>It was resolved to appoint JCM Services Amenity and Groundcare Ltd for a further two years.</p>
VA20/56.	<p>Parish Paths Partnership</p> <p>The Clerks Assistant informed members that the P3 coordinator would be attending a training course on 8th February and that there is the opportunity for a small number of volunteers to be trained on that date. The Parish Council would be asking for P3 volunteers on their facebook page to assist with the maintenance of the footpaths within Broomfield.</p>
VA20/57.	<p>Centenary Wood</p> <p>This item will be added to the next Village Amenities agenda for further discussion.</p>
VA20/58.	Correspondence Received
	<p>Email received regarding bollards on Parsonage Green.</p> <p>This item had been discussed during Public Question Time.</p>
	<p>Email received from a Parishioner regarding the trees in Glebe Crescent/Main Road path.</p> <p>The Parishioner had raised concerns regarding the trees needing pruning and fracturing the drain of 258 Main Road.</p> <p>The issue of the trees growing along the path was discussed and the Committee unanimously agreed that the trees would need pollarding. The Clerks Assistant will be seeking guidance from an Arboricultural Consultant at Essex County Council.</p>

The Chairman thanked members for attending and closed the meeting at 9.30p.m.