

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held Wednesday 13th January 2021**

VA21/1.	Members attending Councillors Faulds, Hance, Howell, Hubble, McKie, Steed and Thomson Also Present Mike Letch (Clerk) and Wendy Martin (Assistant to the Clerk)
VA21/2.	Declarations of interests No declarations of interest were made.
VA21/3.	Public Question Time No members of the public were present.
VA21/4.	To approve the minutes of the Village Amenities Committee Meeting held 9th December 2020 Resolved: The minutes of the Village Amenities Committee Meeting held on 9 th December 2020 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Faulds and carried unanimously.
VA21/5.	Allotment Site.
a.	To consider works to allotment ditch. A quotation had been received for £350.00 to carry out work to the ditch adjacent to plot 51. After discussion it was agreed that the quotation be accepted, proposed by Councillor Hubble seconded by Councillor Faulds.
	A request had been made for a poly tunnel on the allotment site which was agreed by the Committee.
VA21/6.	Financial Matters.
a.	To receive quotations for height restriction barrier for the allotment entrance. After discussion it was resolved that the barrier be purchased, proposed Councillor Hubble and seconded by Councillor Hance and agreed unanimously. This will be funded from general reserve.
b.	To consider servicing for mower and strimmer's. The Committee had received two quotations. It was agreed to accept the quote from Lens Lawnmowers. Proposed Councillor Howell and seconded by Councillor Faulds.

VA21/7.	Play Area
a.	To consider moving the perimeter fence After a lengthy discussion the Committee decided that they would visit the site. Councillor Hubble informed the Committee the works to the play area will now start on the 25 th January weather permitting.
VA21/8.	Broomfield in Bloom No work will be undertaken at the present time.
VA21/9.	Dog Waste Bins The dog waste bin on Angel Meadow had been removed by Chelmsford City Council and they had offered to provide a replacement as the old one was in poor condition. The Committee will decide on a new site. It was proposed that this item be placed on BPC facebook page informing the public that it was removed by Chelmsford City Council as it was causing health and safety issues for their staff when emptying it.
VA21/10.	Bus stops This item will be taken at a future Village Amenities meeting.
VA21/11.	Litter bin near Butlers Close bus stop Councillor Steed informed members that the bin was in poor condition. As the bin is not owned by Broomfield Parish Council it will be reported to Chelmsford City Council.
VA21/12.	Village Amenities 1 – 5-year plan This item will be placed on the next Village Amenities agenda.
VA21/13.	To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. Various items were highlighted on the latest play equipment report which were noted.
VA21/14.	Trees The Lime tree on Church Green had now been felled and the pollarding of the trees in the Glebe Crescent alleyway would be carried out shortly. A date for the tree works to the allotment site is still awaited. Councillor Steed informed members that the hedge at the front of Felsted Field/Main Road was overgrown and needed cutting back. The Clerks Assistant will contact the landowner and ask that this work be carried out.

VA21/15.	<p>Parish Paths Partnership</p> <p>Since the Parish Paths Partnership had been promoted on BPC facebook two volunteers had now come forward.</p> <p>An article would be in the next edition of Broomfield Times asking for volunteers.</p>
VA21/16.	<p>Centenary Wood</p> <p>Litter had been collected recently from the site. This item will be added to the next Village Amenities agenda.</p>
VA21/17.	<p>Correspondence Received</p> <p>No correspondence had been received.</p>

The Chairman thanked everyone for attending and closed the meeting at 8.35p.m.
The next meeting will be on 10th February.