

**BROOMFIELD PARISH COUNCIL**

**Minutes of Broomfield Parish Council Village Amenities Committee  
Held Wednesday 10<sup>th</sup> February 2021**

<b>VA21/16.</b>	<b>Members attending</b> Chairman Steed Councillors Faulds, Hance, Howell, Hubble, and Thomson Also Present Wendy Martin (Assistant to the Clerk) Apologies were received from Cllr McKie.
<b>VA21/17.</b>	<b>Declarations of interests</b> No declarations of interest were made.
<b>VA21/18.</b>	<b>Public Question Time</b> No members of the public were present.
<b>VA21/19.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 13<sup>th</sup> January 2021</b> <b>Resolved:</b> The minutes of the Village Amenities Committee Meeting held on 13 <sup>th</sup> January 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Howell and carried unanimously.
<b>VA21/20.</b>	<b>Allotment Site.</b> Works to the trees on the allotment site will be carried out when the weather permits. It was reported that some of the allotment plots were flooded at the present time.
<b>VA21/21.</b>	<b>Financial Matters.</b>
<b>a.</b>	<b>To consider Tree Risk Assessment at six sites within Broomfield at a cost of £465.00</b> Councillors agreed to accept the quote from Place Services, Essex County Council for the sum of £465.00 to carry out the tree risk assessment. Proposed Councillor Howell seconded Councillor Hubble and carried unanimously.
<b>VA21/22.</b>	<b>Play Area</b>
<b>a.</b>	<b>To note that work commenced on the play area on 4<sup>th</sup> February.</b> The contractors have removed pieces of equipment along with safety surface but due to the bad weather conditions work has been temporarily suspended.
<b>b.</b>	<b>To consider safety surface around the spinning dish.</b> A quotation had been received for £2,437.00. The Committee requested that more quotes be obtained for this work.

<b>VA21/23.</b>	<b>Broomfield in Bloom</b> Various sites had been suggested, Councillors Hubble, Faulds and Steed will look at the sites to check which size planters would be required.
<b>VA21/24.</b>	<b>Village Amenities 1 – 5-year plan</b> No items would be added to the plan at the present time.
<b>VA21/25.</b>	<b>To receive Health &amp; Safety Inspections.</b> <b>To note Health &amp; Safety Inspections – carried out by the Village Attendant.</b> Councillors were reminded that the Health and Safety Inspections were always available to view when required.
<b>VA21/26.</b>	<b>Bus Shelter by Felsted Field</b> Permission had been received from the landowner of Felsted Field for a bus shelter to be erected. Quotes for various types of bus shelters would be required.
<b>VA21/27.</b>	<b>Essex wide bus shelter project</b> A request had been received from Essex County Council Highways to record Bus Shelters owned by the Parish Council. A form will be submitted showing the locations of the bus shelters.
<b>VA21/28.</b>	<b>Trees</b>
<b>a.</b>	<b>To consider the cost for replacing the Lime tree on Church Green.</b> A quotation had been received to stump grind and replace the lime tree for the sum of £305.00. It was proposed to accept the quote, proposed Councillor Howell seconded Councillor Faulds and carried unanimously.
<b>VA21/29.</b>	<b>Parish Paths Partnership</b> It was noted that some of the footpaths were extremely muddy at the present time.
<b>VA21/30.</b>	<b>Centenary Wood</b> There are gaps in the perimeter hedge which would need replacing in the future. Advice would be sought from the BPC Tree Contractor.
<b>VA21/31.</b>	<b>Correspondence Received</b> No correspondence had been received.

The Chairman thanked everyone for attending and closed the meeting at 8.30p.m.

The next meeting will be on the 10<sup>th</sup> of March.