

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held Wednesday 10th March 2021**

VA21/32.	Members attending Chairman Steed Councillors Barnes, Faulds, Hance, Howell, Hubble, McKie and Thomson Also Present Wendy Martin (Assistant to the Clerk)
VA21/33.	Declarations of interests Declarations of interest were declared by Councillors Hance, Hubble, Steed and Thomson in minute number VA21/36 as they are members of the Broomfield Cottage Gardener's Society.
VA21/34.	Public Question Time No members of the public were present.
VA21/35.	To approve the minutes of the Village Amenities Committee Meeting held 10th February 2021. Resolved: The minutes of the Village Amenities Committee Meeting held on 10 th February 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Faulds and carried unanimously.
VA21/36.	Allotment Site. Councillors Barnes, Hance, Hubble and Steed had met earlier to discuss the possibility of an Allotment Association joining forces with Broomfield Cottage Gardener's Society. They had spoken to the Chairman of the society who suggested that a proposal could be put forward at the BCGS AGM at the end of March. The proposal is that the Village Amenities Committee approve discussions can take place between the Allotment Association and Broomfield Cottage Gardener's Society with a view to joining forces. Proposed Cllr Faulds seconded Cllr McKie. Councillor Barnes left the meeting. A question had been received from an allotment holder regarding a skip being placed on the site at Easter. The Committee resolved that a skip will be ordered for the autumn.
VA21/37.	Financial Matters.

a.	<p>To consider Tree Risk Assessment at seven sites within Broomfield.</p> <p>Members agreed to the quote of £465 for six sites within Broomfield at the February VA meeting, since then it had been realised that the allotment site would need to be added to the list. As no revised quote had been received at the present time the Committee resolved that if the quote did not exceed £550 the inspection could go ahead without the item being added to a future agenda. Proposed Cllr Hubble seconded Cllr Steed.</p>
VA21/38.	<p>Play Area</p> <p>Work was well underway and it is hoped that it would be completed by the end of March.</p>
VA21/39.	<p>Broomfield in Bloom</p> <p>Councillor Hubble had filled in the necessary forms identifying where the planters would be placed and they were submitted to ECC Highways.</p>
VA21/40.	<p>Village Amenities 1 – 5-year plan</p> <p>Councillor Hubble requested that a letter be sent to the three takeaway shops along Main Road asking them to consider placing a cigarette butt container outside of their premises.</p>
VA21/41.	<p>To receive Health & Safety Inspections.</p> <p>To note Health & Safety Inspections – carried out by the Village Attendant.</p> <p>Councillors were reminded that the Health and Safety Inspections were always available to view when required.</p>
VA21/42.	<p>Bus Shelter by Felsted Field</p> <p>A final plan is still awaited at the present time.</p>
VA21/43.	<p>Love Your Parish Days</p> <p>Various sites within Broomfield had been suggested for the event run by Chelmsford City Council regarding litter picking and vegetation being cleared from the pavements etc. They will be added to the form which will then be submitted to CCC.</p>
VA21/44.	<p>To consider the installation of a dog waste bin</p> <p>As there is a problem with the amount of dog faeces on Angel Meadow it was resolved to install a dog waste bin at the top of the field close to the car park as this would enable it to be emptied by CCC. Members were concerned that the public may be unaware that there is something called Ocular Toxocariasis which is caused by the ingestion of embryonated eggs of roundworms which could be excreted in the faeces of dogs and cats. Although this is rare, it most often affects young children and can cause serious ophthalmologic disease which can include blindness.</p>

	<p>Cllr McKie proposed that Broomfield Primary School be contacted regarding creating a poster that would promote clearing up dog faeces by the dog owners which could be placed on the field.</p> <p>Cllrs Hance and McKie will liaise with BPS.</p> <p>The Clerks Assistant will contact CCC regarding the installation of the dog waste bin.</p>
VA21/45.	<p>To consider the installation of a litter bin</p> <p>After a discussion the Committee decided that as there were already three bins located on Angel Meadow another bin was not necessary at the present time.</p>
VA21/46.	<p>Parish Paths Partnership</p> <p>The Clerks Assistant informed members that P3 training is likely to take place on the 5th April as long as restrictions allowed. A First Aid training course for P3 members is scheduled for 16th April.</p>
VA21/47.	<p>Centenary Wood</p> <p>The Clerks Assistant will contact a resident regarding trees which could be placed in the gaps around the perimeter of the site.</p>
VA21/48.	<p>Correspondence Received</p> <p>No correspondence had been received.</p>

The chairman thanked members for attending and closed the meeting at 8.38p.m.