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| **BROOMFIELD VILLAGE HALL CHARITY MANAGEMENT COMMITTEE** | | |
| Minutes of the Broomfield Village Hall Charity Management Committee meeting held on Monday 8th February 2021 at 7.00pm. | | |
|  | **Members attending**  Chair Cllr Faulds  Cllrs Hubble, Hance, Mercer and Howell.  No apologies for absences were received |
|  | **Declarations of interests**  There were no declarations of interests |
|  | **Minutes of previous meeting**  **The minutes were approved**  Proposed Cllr Hubble, Seconded Cllr Howell |
|  | **Financial Matters** |
| **(a)** | **To note** the monthly financial reports for January 2021  **Noted** |
| **(b)** | **To note** approval of grant application to Broomfield Parish Council in the sum of £2,500 for supply and installation of height restriction barriers at the entrance of David Smith Field and at the entrance of the main car park  **Noted** |
| **(c)** | **To note** successful Business Support Grant application to Chelmsford City Council for period up to 5th January 2021, sum received £3,330.51.  **Noted** |
| **(d)** | **To note** successful Business Support Grant application to Chelmsford City Council for period 5th January 2021 to 15th February, sum received £6,001.00.  **Noted** |
| **(e)** | **To note** receipt of November furlough payment from HMRC via the Parish Council in the sum of £1155.10.  **Noted** |
|  | **To receive** report on current bookings  **There are no current bookings as the hall is closed due to Government restrictions** |
| **VH21/23.** | **Village Hall Maintenance** |
| **(a)** | **To consider** quotes from A&J Lighting and MT Electrical for replacement/repair of car park lighting.  **The quote from MT Electrical (quote 4050MT Price 2.) was approved**  Proposed Cllr Faulds, Seconded Cllr Howell |
| **VH21/24.** | **To receive** Health & Safety Reports and Fire Risk Assessment  **The reports were received.**  **It was decided** that the Village Attendant be requested to employ a contractor to mark out a pedestrian walkway up to a cost of £300.00. |
| **VH21/25.** | **To approve** installation of height restriction barrier over main car park  **Approved**  Proposed Cllr Faulds, seconded Cllr Howell |
| **VH21/26.** | **To consider** quote for supply and delivery of height restriction barriers  **Approved** |
| **VH21/27.** | **To consider** estimates and design for proposed cycleway sign.  **It was decided** a simple, vertical sign should be installed, the Administration Officer is to prepare a design for approval by the Committee |
| **VH21/28.** | **To discuss** the provision of the Village Hall’s energy supplies by a carbon neutral or sustainable energy provider.  **It was decided** to include prices from carbon neutral and sustainable energy providers when quotes are obtained at the end of the current contracts |
| **VH21/29.** | **To reconsider** siting of dog waste bin on David Smith field.  **No further action to be taken** |
| **VH21/30.** | **To consider** a request to hire the hall for an evening event on Saturday 12th June if Government restrictions allow.  **It was agreed** to allow this booking, any future requests for similar bookings would be considered by the Committee on a case by case basis. |
| **VH21/31.** | **Items for next agenda**  To consider the installation of replacement cycle racks |
| **VH21/32.** | **Date and time of next meeting.**  **8th March 2021 @ 7.00pm** |