

BROOMFIELD VILLAGE HALL CHARITY MANAGEMENT COMMITTEE	
Minutes of the Broomfield Village Hall Charity Management Committee meeting held on Monday 8 <sup>th</sup> March 2021	
VH21/33.	<b>Members attending</b> <b>To receive</b> apologies for absence and note members attending Attending meeting Cllr Faulds (Chair), Cllrs Hubble, Hance, Mercer and Howell. Apologies received from Cllr Daden,
VH21/34.	<b>Declarations of interests</b> Cllr Hance declared a non pecuniary interest in item 21/43 as Chair of the Broomfield Youth Group Committee
VH21/35.	<b>Minutes of previous meeting</b> <b>To approve</b> the minutes of the meeting held Monday 8 <sup>th</sup> February 2021. <b>Approved</b>
VH21/36.	<b>To review</b> the condition of the children's cycleway, <b>to receive</b> advice from Marney Lamb <b>and to decide</b> on action to be taken. Member of public Marney Lamb was unable to attend the meeting, her email was shared to the committee and discussed. <b>It was decided</b> there was insufficient information to take action at the present time. <b>It was further decided</b> that Paul Van Damme from the City Council be contacted for advice and possibly inspection by an officer of the City Council to recommend best action to be taken. Administration Officer to liaise with Clerk.
VH21/37.	<b>Financial Matters</b>
a.	<b>To note</b> the monthly financial reports for February 2021 <b>Noted</b>
b.	<b>To note</b> approval of grant application to Broomfield Parish Council in the sum of £1578 for repair and replacement of car park lighting. <b>Noted</b>
c.	<b>To note</b> successful Business Support Grant application to Chelmsford City Council for period 16 <sup>th</sup> February to 31 <sup>st</sup> March 2021, sum received £2,096. <b>Noted</b>
d.	<b>To receive</b> quotation for renewal of maintenance contract for the car park barrier from Clearview Communications Ltd and to consider payment by direct debit to take advantage of 3% discount offered <b>Approved</b> , for payment by monthly direct debit if option available
e.	<b>To note</b> extension of Government furlough scheme to September 2021

	<b>Noted</b>
<b>VH21/38.</b>	<b>To receive</b> report on current bookings <b>Noted</b>
<b>VH21/39.</b>	<b>Village Hall Maintenance</b>
<b>a.</b>	<b>To note</b> repairs to the outdoor gym equipment (cross country skier) have been carried out. <b>Noted</b>
<b>b.</b>	<b>To note</b> repair and replacement of the car park lighting will be carried out in March. <b>Noted</b>
<b>VH21/40.</b>	<b>To propose</b> Broomfield Village Fun Day be held on Sunday 11 <sup>th</sup> July 2021, if Government restrictions allow, and a sub-committee be formed for the organisation of this. <b>Agreed</b> , if sufficient volunteers can be recruited and Government restrictions allow. Cllr Hubble to report back to committee for final decision at next meeting
<b>VH21/41.</b>	<b>To reconsider</b> the location of the height restriction barriers. barrier to car park After discussion as to access concerns, <b>it was agreed</b> to confirm the original decision and location Administration Officer to apply to Parish Council for further grant for installation costs when quote received.
<b>VH21/42.</b>	<b>To consider</b> the Parish Council's architect's plans for an extension to the Village Hall. <b>Noted</b>
<b>VH21/43.</b>	<b>To discuss</b> the current situation with regard to the proposed Youth Centre building. Cllr Hance gave a verbal report on the current situation as follows: All emails from the public have now been answered and it is felt the general consensus regarding the Youth Club is now positive. A detailed quote from Wernicks has now been received. Cllr Blake will attend a pre-planning meeting with a representative of the City Council. The Youth Club working group will meet next week. Cllr Hance addressed the suggestion of trialling the Youth Club at the Village Hall; she stated this would be very difficult on only one night a week (multiple evenings are not available). For safeguarding purposes the complete building would need to be hired, even if only the small hall were in use. Funding applications would be required for equipment and these are limited to one per year. There is also no storage available for equipment at the Village Hall as all storage is in use. Artwork could not be displayed nor the room decorated by the young people. As further equipment grants would not be available the trial would therefore have

	to run for one year. If the trial were successful the group would still be limited to meeting only once a week for the year. Cllr Hance also emphasised that this is not what the young people have requested when they were consulted and so she felt they would not support this. Cllr Hance would like to hold an event in the Village Hall at a future time to showcase what could be offered and invite the young people and their parents/carers and the wider community. This could take place one afternoon/evening on a Saturday, however plans need to be further on with more information as to what is being offered before this is held
<b>VH21/44.</b>	<b>To note</b> the evening event booked for 12 <sup>th</sup> June has been postponed until 8 <sup>th</sup> August 2021, Government restrictions permitting. <b>Noted</b>
<b>VH21/45.</b>	<b>To consider</b> the purchase of standard “clear up after your dog” signage for David Smith field and the children’s cycleway. It was <b>agreed</b> that signage be purchased, the Administration Officer to obtain prices and circulate details to the committee. The Village Attendant also to be approached regarding stands for the signs.
<b>VH21/46.</b>	<b>To further consider</b> the proposed children’s cycle way sign <b>No action</b> to be taken at the present time pending further action to be taken regarding the cycleway surface.
<b>VH21/47.</b>	<b>To consider</b> relocating the picnic tables on David Smith field <b>It was decided</b> that the Village Attendant be requested to relocate 2 out of the 3 tables to the top of the field near the MUGA. The committee are willing to assist with this.
<b>VH21/48.</b>	<b>To consider</b> the provision of replacement cycle racks <b>It was decided</b> no action to be taken until the location of the Youth Club building is decided
<b>VH21/49.</b>	<b>Items for next agenda</b> To propose Broomfield Village Fun Day be held on Sunday 11th July 2021 To receive a verbal update from Cllr Hance on the Youth Club
<b>VH21/50.</b>	<b>Date and time of next meeting.</b> 12 <sup>th</sup> April @ 7.00pm Meeting ended 8.15pm