

**DAVID SMITH MEMORIAL HALL & RECREATION GROUND
Management Committee**

**Minutes of the David Smith Memorial Hall & Recreations Ground Management
Committee**

Held on Monday 2nd November 2020 via Zoom.

VH20/74.	To appoint an opening chairman. Cllr Barnes was nominated by Cllr Mercer.
VH20/75.	To appoint the Chairman. and Vice Chairman of the Committee. Cllr Faulds was nominated by Cllr Barnes and seconded by Cllr Mercer. With no other nominations, Cllr Faulds was elected unanimously.
VH20/76.	Members attending Chair Cllr Faulds. Councillors Barnes, Daden Hance, Howell, Mercer.
VH20/77.	Declarations of interests There were no declarations of interest.
VH20/78.	Minutes of previous meeting . The minutes were noted
VH20/79.	To note the resignation of Trevor Jones as Chairman and Committee member. The Committee thanked Trevor for his long service and involvement in the Village Hall. His work in rebuilding the hall, and his diligence when putting the Charity on a firm footing will long be appreciated.
VH20/80.	To elect a new vice Chairman Hubble Cllr Hubble was nominated by Cllr Faulds and seconded by Cllr Mercer. With no other nominations, Cllr Hubble was elected unanimously.
VH20/81.	Financial Matters
(a)	The Committee noted the monthly financial reports for September and October 2020.

	<p>The clerk advised that although the figures appeared reasonable, the committee needed to think about the long term funding in a time of regular, but unpredictable lockdowns. There may be some difficult decisions needed if the hall is to keep afloat. There was some doubt about staff eligibility for furlough so more information needed. It was agreed that Plan A would be flexible furlough, and Plan B would be asking staff to take some leave in November, then see what happens after the proposed end of lockdown.</p>
(b)	<p>To approve the Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st March 2020 for Broomfield Village Hall Charity.</p> <p>The report was approved for publication. Propose Cllr Faulds seconded Cllr Mercer and carried unanimously.</p>
VH20/82.	<p>To receive report on current bookings</p> <p>The income from bookings had recovered very well and October almost broke even. Lockdown has stopped this development, but although some hirers have been lost, there are other potential hirers that may attend later.</p>
VH20/83.	Village Hall Maintenance
(a)	The replacement Uninterruptible Power Supply for kitchen serving hatch was noted.
(b)	The replacement of fire door brush strips was noted.
(c)	The Committee noted the report on additional cleaning required under covid guidelines
VH20/84.	The completion of the works to the car park and cycleway were noted with the following concerns to be addressed.
(a)	<p>To consider standard of workmanship on cycleway, and damage caused to surrounding area while contractors were finishing the work, and to consider quote for reinstatement thereof.</p> <p>Following a discussion, it was agreed that the contractor would not be expected to do any further work. Any surplus shingle would be swept into the voids created by the bobcat sweeper, and nature would be allowed to take its course.</p> <p>The committee were reminded that the original price offered for the work was £6,000 but the invoice incorrectly added the VAT to this. The Clerk will make the final payment based on</p>

	the initial half payment, less the cost of reinstating the car park barrier, plus 50% of the sweeper hire.
(b)	To report on issues with barrier following car park resurfacing. The Village Attendant is dealing directly with the maintenance company. Cost to be deducted from final payment.
(c)	To report on ingress of stones on to the MUGA following cycle way resurfacing and approve purchase of boarding to remedy issue Decking will be purchased to contain the stones.
VH20/85.	To consider information from Village Attendant regarding height barrier for car park. This matter will be deferred until the financial position improves.
VH20/86.	To discuss additional gating of car park The Police have asked if the car park can be closed outside of normal hours to prevent unwanted activity. Neighbouring residents are concerned about late night activity. Bearing in mind that the Angel Pavilion has a right of access across this route, the Committee may consider the installation of a new barrier at angel lane, moving the auto barrier, or installing ANPR cameras.
VH20/87.	The Health & Safety Reports and Fire Risk Assessment were noted.
VH20/88.	To consider further hygiene concerns raised regarding return of dog training to the hall. There have been no further complaints about the training so the matter will be kept under consideration.
VH20/89.	To further consider installation of solar panels on Village Hall building. Keep the matter in reserve for when money is available.
VH20/90.	To consider proposals for a Youth Centre building to be sited on the Charity's grounds.

	There is still much discussion before the decision is made. There are strengths and weaknesses to many possible locations and more research is needed before the Council and the Charity commit to a solution.
VH20/91.	There were no items for next agenda
VH20/92.	Date and time of next meeting. 7th December 2020