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| **DAVID SMITH MEMORIAL HALL & RECREATION GROUND**  **Management Committee** | |
| **Dear Members of the Village Hall Committee**  You are summoned to attend the Hall Management Committee to be held on Monday 8th June at 12 noon for the transaction of business as set out below. Members of the public are invited to attend via Zoom at <https://us02web.zoom.us/j/84854701968?pwd=R2lObFlRTkRYcGdJNG1Zd01oTlVlQT09>  **Meeting ID: 848 5470 1968**  **Password: 521722**    Michael Letch  Clerk to the Council  4th June 2020 | |
|  | **Members attending**  **To note the meeting was convened.** All members received this agenda.  Chairman Trevor Jones  Committee Cllrs Barnes, Thomson, mercer, McGuinness, Hubble, Faulds.  Also present The Parish Clerk, Hall Bookings Secretary. |
|  | **Declarations of interests**  There were no declarations of interest. |
|  | **Minutes of previous meeting**  No meeting was held in May, the information pack was advisory only. |
|  | **To consider requirements for reopening the hall while meeting social distancing and cleanliness requirements due to Covid 19 pandemic**  The Committee was aware that the Hall cannot continue with no income. Reopening as soon as practicable is necessary to generate cash and fund the provision of services.  **Cleaning will have to be between each hire,**  **Continued use the Hall has been offered to socially necessary services such as Alzheimers, Dementia, and Alcoholics Anonymous but the Government guidance is not clear. probably middle of July.**  **Preparation in advance, hand sanitiser stations, social distancing marking**  **Already written to hirers offering resumption as soon as information allows. Asking if they want**  **Would depend on if it is worthwhile to run courses**  **Local groups could apply for a grant to get going again – write and make the offer.** |
|  | **To consider any new requirements for recruitment of caretaker/cleaner/litter picker**  Current situation will require additional cleaning which may need additional support. |
|  | **Financial Matters**  To note the monthly financial reports.  Keeping under control. Relief from rates insurance Utilities PRS are helping. Grant is covering payroll. |
|  | **To appoint contractor for resurfacing of Village Hall car park received.**  **Preferred contractor would be Turner.** |
|  | **Village Hall maintenance**  **Painting and decorating done – repairs to flooring and partition walls**  **Note damage to benches and equipment** |
|  | **To consider further activities for Village Hall staff to undertake during hall closure**  **Tnaks for sstaff for being adaptable.** |
|  | **To receive Health & Safety Reports and Fire Risk Assessment**  **Noted** |
|  | **Items for next agenda**  **Solar panels –**  **Feasibility study to look at options – green extensions** |