

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 21st July at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury

Clerk to the Council

21/141	Members attending. Motion. To record and accept apologies for absence
21/142	Declarations of interests
21/143	To approve the minutes of the Council Meeting held on 23rd June 2021. Motion. The minutes of the Full Council meeting are accepted as a true record.
21/144	To approve the minutes of the Extraordinary Council Meeting held on 9th June 2021. Motion. The minutes of the Extraordinary Council meeting are accepted as a true record.
21/145	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
21/146	Receive report from County Councillor for items not on agenda.
21/147	Receive report from City Councillors for items not on the agenda.
21/148	Correspondence Letter received from resident M Clark
21/149	Consultations Chelmsford City Council Housing Strategy
21/150	To note financial reports for June 2021. To approve the bank statement and reconciliation for June 2021. To note cashbook, income and expenditure for June 2021. To note payroll for June 2021. Motion: The Council approves the financial records for June 2021 noting the reconciliation figure of £190,461.04
21/151	To approve a virement of £800 to cover an invoice received relating to the allotments water bill Motion The Council approves the virement of £800 from expenditure code 4590/210 (Youth Club maintenance) to expenditure code 4350/230 (Water/sewage)
21/152	To approve a decision made at the Communications Meeting on 7th July for the provision of a new website. Motion The Council approves of the provision of up to £3000 for the design and support of a new website. Finance for this project to be allocated from general reserves.

21/153	To approve a recommendation for adopting a professional IT support package. Motion The Council approves the support package offered by Docendo, and the provision of up to £3000 to finance this, allocated from general reserve.
21/154	To receive an update on the Neighbourhood Plan
21/155	The sum of £1000 was agreed by Council for payment as a grant to Broomfield Baby Bereavement under agenda item 21/85 subject to receipt of a fully completed application form. Motion Following receipt of a grant application form, Council approves of the payment of £1000 as a grant to Broomfield Baby Bereavement.
21/156	To consider a grant application received from the Broomfield Village Hall Charity Motion The Council approves the payment of £810 to the Village Hall Charity for the soil renovation around the MUGA and outdoor gym
21/157	To consider a grant application received from the Broomfield Village Hall Charity Motion The Council approves the payment of £1950 to the Village Hall Charity for landscaping around the children's cycleway
21/158	To consider a grant application received from Essex Dementia Care Motion The Council approves the payment of £1100 to Essex Dementia Care for the provision of specialist chairs
21/159	To consider moving banking arrangements to Unity Trust Bank Motion The Council approves the transfer of current account banking arrangements to Unity Trust Bank and the application for an associated charge card
21/160	To consider adopting an Investment Policy for Broomfield Parish Council Motion The Council approves of the adoption of the Investment Policy document as published
21/161	To consider investing a sum of money in the CCLA (Churches, Charities, Local Authorities) Public Sector Deposit Fund Motion To allow for the diversification of funds and to generate income as a result of interest earned, the Council approves of the transfer of funds to the CCLA Public Sector Deposit Fund to ensure a current account balance of approximately £20,000 is maintained.
21/162	To approve the joint statement agreed by the NALC Civility and Respect Joint Working Group Motion The Council supports and adopts the statement from the Civility and Respect Joint Working Group as published
21/163	To consider a ten-year Parish Led Plan
21/164	To consider the Parish Council's contribution to the Queen's Platinum Jubilee celebrations.
21/165	To note minutes from the following Committees:
165.1	Finance Committee. 14 th July – draft minutes.
165.2	Broomfield Village Hall Committee 7 th June
165.3	Village Amenities Committee 9 th June.

165.4	Property & Planning Committee. 7 th July
165.5	Communications Committee. 7 th July
21/166	Items for the next meeting