

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council Village Amenities Committee
Held Wednesday 11th August 2021**

VA21/131.	Members attending Chairman Hubble Councillors Faulds, Hance, Howell, Scott and Thomson Also Present Wendy Martin (Assistant to the Clerk) Apologies were received from Councillor Steed
VA21/132.	Declarations of interests No declarations of interest were made.
VA21/133.	Public Question Time No members of the public were present.
VA21/134.	To approve the minutes of the Village Amenities Committee Meeting held 28th July 2021. Motion: The minutes of the Village Amenities Committee Meeting held on 28 th July 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Faulds and carried unanimously.
VA21/135.	Allotment Site. Various topics were discussed which included blight on some of the allotment plots. An offer of help will be sent to a plot holder and two vacant plots will be re-let. An email will be sent to allotment holders requesting them to maintain the ditches at the rear of their plots.
VA21/136.	Financial Matters.
a.	To receive budgets for the Village Amenities Committee. Noted.
b.	To receive quotes for playground surface. One quote had been received and another was awaited.
VA21/137.	Play Area
a.	To receive information regarding the nest swing. Following the recent playground inspection further information had been received regarding the positioning of the nest swing.

	Both reports had suggested that it was positioned in the wrong place and the Clerk will send a letter to Playquip (installers of the swing) to seek a resolution to the problem.
VA21/138.	<p>Community Litter pick 11th September 2021</p> <p>As the Village Hall is fully booked on the date of the litter pick to serve refreshments it was decided that two gazebos be erected on David Smith Field for people to gather afterwards.</p> <p>Broomfield Primary School along with Chelmer Valley High School will be contacted to see if their students would like to design a new 'litter pick' banner for future use.</p>
VA21/139.	Litter
a.	<p>To consider the possibility of placing a litter bin close to the Methodist Church.</p> <p>Councillor Steed will liaise with Broomfield Methodist Church and the Clerks Assistant will enquire to CCC regarding of the emptying of the bin if it is on the land owned by the Church.</p> <p>This item will be added to the September VA agenda.</p>
VA21/140.	<p>Allotment Association.</p> <p>Twenty allotment holders were at the meeting that was recently held on the allotment site regarding the forming of an allotment association. This item will be discussed at the September VA meeting.</p>
VA21/141.	Trees
a.	<p>To consider sites within Broomfield for additional tree planting.</p> <p>This item will be discussed at the September VA meeting.</p>
b.	<p>To consider site for a memorial tree.</p> <p>This item will be discussed at the September VA meeting.</p>
c.	<p>To consider proposal for works to trees on Church Green from JCM Services.</p> <p>The Committee considered the proposal and were in favour of the suggestions. It was proposed by Councillor Hubble seconded by Councillor Hance to accept the proposal. As the trees are in a Conservation Area and are protected permission for the work will need to be obtained from Chelmsford City Council.</p>
d.	<p>To receive quotations for works to trees within Broomfield.</p> <p>The quotations were discussed and it was agreed for the work to go ahead. Proposed Councillor Hubble seconded Councillor Hance.</p>

VA21/142.	Broomfield in Bloom The first phase had now been completed and the second phase will start as soon as new locations for the planters have been agreed.
VA21/143.	Village Amenities 1 – 5-year plan
a.	To consider the placing of the bollards on Parsonage Green after works recently carried out. This item will be added to the September VA agenda.
VA21/144.	To receive Health & Safety Inspections. Members were reminded that the Health and Safety Inspection could be viewed at any time.
VA21/145.	Bus Shelter by Felsted Field No further information had been received. It was agreed that this item would be placed on the October VA agenda.
VA21/146.	Church Green
a.	To consider the repositioning of the bench. All Councillors had been provided with a map of the Green and all agreed with the new location for the position of the bench.
VA21/147.	Angel Meadow A request had been received regarding the hiring of Angel Meadow. Members agreed that an email be sent to Broomfield Football Club to ascertain further information.
VA21/148.	Parish Paths Partnership There was nothing further to report at this meeting.
VA21/149.	Community Brick at Broomfield Football Club. As no further information had been received it was agreed to add this to the September VA agenda.
VA21/150.	Village 'Garden of the year' competition Three entries had been received so far and it was hoped that more would follow.
VA21/151.	Centenary Wood Councillors were concerned about the amount of litter that was constantly being left in the wood.

VA21/152.

Correspondence Received

An email had been received from Jaynes Nursery regarding a proposal for future use of the Wood. It should be noted that the Parish Council have their own plans for Centenary Wood but we would like to hear the Nursery's plans.

The Committee instructed the Clerks Assistant to invite them to come along to discuss their proposal at the September VA meeting.

The Chairman thanked members for attending and closed the meeting at 8.55p.m.