

BROOMFIELD PARISH COUNCIL**Minutes of a Meeting of Broomfield Parish Council
Held in the Village Hall on Wednesday 21st July 2021 at 7.30 p.m.**

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| 21/141 | Members attending Chairman Margaret Bleet. Councillors Blake, Thomson, Mercer, Need, Steed, Scott, Howell [#] , Hance and Hubble. Also present, Clerk Mark Hembury and one member of the public. Resolved Apologies were accepted from Councillors Barnes and Faulds Proposed Cllr Steed, seconded Cllr Need and agreed unanimously. Other absences for which an apology was not accepted – Cllr Daden |
| 21/142 | Declarations of Members Interests No declarations of interests were received. |
| 21/143 | To approve the minutes of the Council meeting held on 23rd June 2021 Resolved The minutes of the Council meeting held on 23 rd June are accepted as a true record with one correction – ‘Glassford Hill’ should read ‘Blasford Hill’. Proposed Cllr Hance and seconded by Cllr Thomson. Three abstentions, with all other members in favour. |
| 21/144 | To approve the minutes of the Extraordinary Council meeting held on 9th June 2021 Resolved The minutes of the Extraordinary Council Meeting held on 9 th June 2021 are accepted as a true record. Proposed by Cllr Mercer and seconded by Councillor Hance. Four abstentions and all others in favour. |
| 21/145 | Members of the Public question time. The Chairman read the letter submitted by Monica Clark, who was in attendance at the meeting, regarding traffic issues in School Lane. <div style="text-align: right;">[#]Cllr Howell arrives</div> The Chairman made reference to previous reports from Essex County Council and the Highways Partnership. Cllr Mercer stated that Speed Watch was not an option due to lack of a straight stretch of road at the location. Cllr Blake stated that the issue could be considered within the emerging Neighbourhood Plan. Cllr Mercer stated that speed activated signs would be useful, but again there is not a suitable stretch of road. Cllr Blake stated that as Chairman of the Planning Committee and Neighbourhood Planning Group, he will maintain contact with Monica Clark. Cllr Mercer stated we needed to again consider Community Speedwatch and speed activated signs and make the Police aware of speed issues for enforcement. Cllr Blake stated that a viable proposal would be needed before putting something forward to the Highways Panel. |
| 21/146 | Receive report from County Councillor for items not on agenda. No representative present. |
| 21/147 | Receive report from City Councillor for items not on agenda. No representative present |

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| 21/148 | Correspondence Letter received from resident M Clark – this matter was dealt with under 21/145 |
| 21/149 | Consultations Chelmsford City Housing Strategy – this is delegated to the Planning Committee. |
| 21/150 | To note financial reports for June 2021. Resolved The Council approves the financial statements for June 2021 and notes the reconciliation figure of £190,461.04 Proposed Cllr Hubble and seconded Cllr Need. Agreed unanimously. |
| 21/151 | To approve a virement of £800 to cover an invoice relating to the allotments water bill. Resolved The Council approves the virement of £800 from expenditure code 4590/210 (Youth Club maintenance) to expenditure code 4350/230 (Water/sewage) Proposed by Cllr Hubble and seconded by Cllr Hance and agreed unanimously. |
| 21/152 | To approve a decision made at the Communications Meeting on 7th July for the provision of a new website. Resolved The Council approves the provision of up to £3000 for the design and support of a new website. Finance for this project to be allocated from general reserves. Proposed by Cllr Steed and seconded by Cllr Mercer. Agreed unanimously. |
| 21/153 | To approve a recommendation for adopting a professional IT support package. Resolved The Council approves the support package offered by Docendo and the provision of up to £3000 to finance this from general reserves. Proposed by Cllr Hance and seconded by Cllr Need and agreed unanimously. |
| 21/154 | To receive an update on the Neighbourhood Plan. Cllr Blake provided an update on the plan and explained options for a cycle route from Mill Lane south towards the bend in the River Chelmer. It was agreed the Clerk would write to ECC registering interest in land for the cycle route. |
| 21/155 | To sum of £1000 was agreed by Council for payment as a grant to Broomfield Baby Bereavement under agenda item 21/85 subject to receipt of a fully completed application form. Resolved The Council approves the payment of £1000 as a grant to Broomfield Baby Bereavement. Proposed by Cllr Hubble and seconded by Cllr Thomson. Agreed unanimously. |
| 21/156 | To consider a grant application received from Broomfield Village Hall Charity Resolved The Council approves the grant of £810 to the Village Hall Charity for the soil renovation around the MUGA and outdoor gym. Proposed by Cllr Hance and seconded by Cllr Need. Agreed unanimously. |
| 21/157 | To consider a grant application received from Broomfield Village Hall Charity Resolved The Council approves the grant of £1950 to the Village Hall Charity for landscaping around the children’s cycleway. Proposed by Cllr Hance and seconded by Cllr Hubble. Agreed unanimously. |
| 21/158 | To consider a grant application received by Essex Dementia Care. This matter is referred to the Village Hall Committee. |
| 21/159 | To consider moving banking arrangements to Unity Trust Bank Resolved The Council approves the transfer of current account banking arrangements to Unity trust Bank and the application of an associated charge card. Proposed by Cllr Steed and seconded by Cllr Hance. Agreed unanimously. |

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| 21/160 | To consider adopting and Investment Policy for Broomfield Parish Council. Resolved The Council approves the adoption of the Investment Policy document as published. Proposed by Cllr Blake and seconded by Cllr Steed. Agreed unanimously. |
| 21/161 | To consider investing a sum of money in the CCLA (Churches, Charities, Local Authorities) Public Sector Deposit Fund Resolved The Council approves of the transfer of funds to the CCLA Public Sector Deposit Fund to ensure a current account balance of approximately £20,000 is maintained. Proposed by Cllr Hubble and seconded by Cllr Mercer. Agreed unanimously. |
| 21/162 | To approve the joint statement agreed by the NALC Civility and Respect Joint Working Group. Resolved The Council supports and approves the statement from the Civility and Respect Joint Working Group as published. Proposed by Cllr Need and seconded by Cllr Blake. Agreed unanimously. |
| 21/163 | To consider a ten-year Parish Led Plan Cllr Blake suggested rewording the transparency value. Cllr Bleet invited further comments regarding the proposed plan and stated it was her intention that Health and Wellbeing are an immediate priority whilst Climate Change would be an ongoing priority and would be linked within the Neighbourhood Plan. |
| 21/164 | Consider the Parish Council's contribution to the Queen's Platinum Jubilee Celebrations. It was agreed that this would be included on the agenda for the next Council Meeting. |
| 21/165 | To note minutes from the following Committees |
| 21/165.1 | Finance Committee. 14 th July - The minutes were noted. |
| 21/165.2 | Broomfield Village Hall Committee. 7 th June – The minutes were noted. |
| 21/165.3 | Village Amenities Committee 9 th June. - The minutes were noted. The Council thanked Cllr Hubble for her hard work for the provision of the planters around the Village. |
| 21/165.4 | Property & Planning Committee. 7 th July – The minutes were noted. |
| 21/165.5 | Communications Committee. 7 th July – The minutes were noted |
| 21/166 | Items for the next meeting The 70 th anniversary of the Queen's Jubilee next year. The meeting closed at 9.45 p.m. |