

**BROOMFIELD PARISH COUNCIL**

**Minutes of Broomfield Parish Council Village Amenities Committee**

**Held Wednesday 8<sup>th</sup> September 2021**

<b>VA21/153.</b>	<b>Members attending</b> Chairman      Hubble Councillors    Faulds, Hance, Howell and Thomson Also Present    Wendy Martin (Assistant to the Clerk) Apologies were received from Councillors Scott and Steed Proposed Councillor Faulds seconded by Councillor Hubble and carried unanimously.
<b>VA21/154.</b>	<b>Declarations of interests</b> Declarations of interest were made by Councillors Faulds, Hance, Hubble, Howell and Thomson regarding Broomfield Cottage Gardeners Society and the use of the barn and compound, items 167 and 168 a and b. Discussions took place and a proposal will be taken to the full Parish Council meeting in October.
<b>VA21/155.</b>	<b>Public Question Time</b> No members of the public were present.
<b>VA21/156.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 11<sup>th</sup> August 2021.</b> <b>Motion:</b> The minutes of the Village Amenities Committee Meeting held on 11 <sup>th</sup> August 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Hance and carried unanimously.
<b>VA21/157.</b>	<b>Allotment Site.</b> The problem of rats on the site were discussed. The Assistant to the Clerk informed members that she had been in contact with a pest control company and was awaiting a call from them regarding meeting on the site.
<b>VA21/158.</b>	<b>Financial Matters.</b>
<b>a.</b>	<b>To receive budgets for the Village Amenities Committee.</b> The budgets were noted.
<b>b.</b>	<b>To consider budgets for 2021/2022 to include New Trees ,Tree Maintenance and Playground Maintenance.</b> The committee adjusted the budgets for the Village Amenities which will be discussed at a further PC meeting.
<b>c.</b>	<b>To receive quotes for playground surface.</b> Two quotes had been received and the Assistant to the Clerk will clarify the quotation from Chelmsford City Council. This item will be placed on the October VA agenda.

<b>d.</b>	<b>To consider replacing the basketball hoop.</b> Two quotations had been received and it was decided to accept the quote from Pleshey Forge. Proposed Councillor Hubble seconded Councillor Faulds and carried unanimously.
<b>e.</b>	<b>To consider works to laurel hedge at the allotment site.</b> The Committee resolved to accept the quote from JCM Services. Proposed Councillor Hance seconded Councillor Thomson and carried unanimously.
<b>VA21/159.</b>	<b>Play Area</b>
<b>a.</b>	<b>To receive information regarding the nest swing.</b> Two independent reports had been received regarding the nest swing and it was agreed to wait for a response from Playquip the providers of the equipment before making any decisions. This item will be placed on the October VA agenda.
<b>VA21/160.</b>	<b>Community Litter pick 11<sup>th</sup> September 2021</b> The litter pick will take place this Saturday starting at 10.30a.m. and meeting at 12noon for refreshments.
<b>VA21/161.</b>	<b>Litter</b>
<b>a.</b>	<b>To consider the possibility of placing a litter bin close to the Methodist Church.</b> Councillor Steed will report at the October VA meeting. The Assistant to the Clerk is waiting to hear back from CCC regarding the emptying of the bin.
<b>VA21/162.</b>	<b>Allotment Association.</b> Councillors Hubble and Hance will be composing a letter to all allotment plot holders regarding the first meeting of the allotment association. It is hoped that the meeting will take place on the allotment site.
<b>VA21/163.</b>	<b>Trees</b>
<b>a.</b>	<b>To consider sites within Broomfield for additional tree planting.</b> This item will be placed on the October VA agenda.
<b>b.</b>	<b>To consider site for a memorial tree.</b> This item will be placed on the October VA agenda.
<b>VA21/164.</b>	<b>Broomfield in Bloom</b> This item will be placed on the October VA agenda.

<b>VA21/165.</b>	<b>Village Amenities 1 – 5-year plan</b>
<b>a.</b>	<p><b>To consider the placing of the bollards on Parsonage Green after works recently carried out.</b></p> <p>The bollard had been repositioned correctly and it was decided that all of the bollards would be repainted at some point in the future.</p>
<b>VA21/166.</b>	<p><b>To receive Health &amp; Safety Inspections.</b></p> <p><b>To note Health &amp; Safety Inspections – carried out by the Village Attendant.</b></p> <p>Members were reminded that the Health and Safety Inspection could be viewed at any time.</p>
<b>VA21/167.</b>	<p><b>To Consider proposal regarding use of the large barn compound</b></p> <p>A proposal had been placed before the Committee by the Village Attendant regarding the use of the large compound which would include erecting a large shed.</p> <p>Councillor Hance informed members that BCGS would be in agreement with the proposal and had offered their shed which they would no longer require. The Committee agreed that the shed would be too small for the requirement of the Village Attendant. Members agreed that a metal shed be purchased for a sum no greater than £2,000. The Assistant to the Clerk will send a letter thanking them for their offer of the shed and informing them of the proposal.</p> <p>Proposed Councillor Faulds seconded Councillor Hance.</p>
<b>VA21/168.</b>	<b>Broomfield Cottage Gardeners Society</b>
<b>a.</b>	<p><b>To consider the Tenancy Agreement.</b></p> <p>Members agreed that the Tenancy Agreement would stay the same.</p>
<b>b.</b>	<p><b>To consider the annual rent charge.</b></p> <p>Members agreed that the annual rent charge would be increased to £400 from the 1<sup>st</sup> October 2022. A letter would be sent regarding this with the BCGS Tenancy renewal for this year.</p>
<b>VA21/169.</b>	<p><b>Church Green</b></p> <p>The bench had been repositioned recently as it was felt that it was placed too close to a large tree growing within the church yard.</p>
<b>VA21/170.</b>	<p><b>Angel Meadow</b></p> <p>Members discussed the possibility of hiring Angel Meadow but felt that there were no facilities to offer potential hirers and that there would be no additional parking available on the site. This item will be placed on the October VA agenda.</p>
<b>VA21/171.</b>	<b>To consider sites for wildflower areas.</b>

	Councillor Faulds had met with JCM Services (BPC Grass Cutting Contractor) regarding wildflower areas within Broomfield. They will look at potential sites and report back to the PC. This item will be added to a future VA agenda.
<b>VA21/172.</b>	<p><b>Parish Paths Partnership</b></p> <p>The Committee had received a report from David Thomas the P3 volunteer which included installing way-marker signs and clearing a footbridge. David will be putting a proposal together regarding a circular walk which would take in Broomfield and Great and Little Waltham, a 'three villages' walk.</p> <p>The Committee requested that thanks be sent for all the work that he carries out within the Parish and to advise him that the Committee would be interested in the proposal for the 'three villages' walk.</p>
<b>VA21/173.</b>	<p><b>Community Brick at Broomfield Football Club.</b></p> <p>No news had been received from BFC and it was agreed to remove this item from the agenda.</p>
<b>VA21/174.</b>	<p><b>Village 'Garden of the year' competition</b></p> <p>Councillor Hance had displayed the photographs submitted by Broomfield Parishioners and a winner was Christine Whitby. The prize will be a National Garden gift voucher for the sum of £25.00 and a plaque.</p>
<b>VA21/175.</b>	<p><b>Centenary Wood</b></p>
a.	<p><b>To consider proposal from Woodland Warriors.</b></p> <p>A verbal proposal was put to the Committee for a forest school for under school age children to be held within Centenary Wood. It would be a community led project with the backing of the Parish Council. A fee would be charged for the session with all profits being used for any future equipment that would be required and maintenance of the wood. Three Councillors were in favour and one against. They requested a written proposal for the October VA meeting.</p>
<b>VA21/176.</b>	<p><b>Correspondence Received</b></p> <p>No correspondence had been received.</p>

The Chairman thanked members for attending and closed the meeting at 10p.m.