

**BROOMFIELD PARISH COUNCIL**

**Minutes of Broomfield Parish Council Village Amenities Committee  
Held Wednesday 13<sup>th</sup> October 2021**

<b>VA21/177.</b>	<b>Members attending</b> Chairman      Hubble Councillors    Faulds, Hance, Howell and Scott Also Present   Wendy Martin (Assistant to the Clerk) Apologies were received from Councillors Steed Proposed Councillor Hance seconded by Councillor Hubble and carried unanimously
<b>VA21/178.</b>	<b>To note the resignation of Councillor Thomson from the Village Amenities committee</b> Members asked the Assistant to the Clerk to pass on their thanks for all of the hard work that Councillor Thomson had contributed since joining the Committee in 2007.
<b>VA21/179.</b>	<b>Declarations of interests</b> No declarations of interest were made.
<b>VA21/180.</b>	<b>Public Question Time</b> Jayne Cocksedge and her husband from Jaynes Nursery asked the Committee if there would be a possibility of the Nursery using Centenary Wood for two mornings per week for the purpose of a Forest School along with them having a storage box situated within the wood on a permanent basis. The Committee were in favour of them using the wood but declined them having a storage box as they felt that this would encourage vandalism. The Assistant to the Clerk will ask for a Risk Assessment along with as a copy of their insurance to check that it would cover them using the wood as a Forest School.
<b>VA21/181.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 8<sup>th</sup> September 2021.</b> <b>Motion:</b> The minutes of the Village Amenities Committee Meeting held on 8 <sup>th</sup> September 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Faulds and carried unanimously.
<b>VA21/182.</b>	<b>Allotment Site.</b>
<b>a.</b>	<b>To consider report and costings regarding rats on allotment site.</b> The Committee resolved to accept the quotation of £475.00 per quarter from Pest ID. The Assistant to the Clerk will inform the allotment holders that pest control measures will be taken and remind them to keep the ditches that surround their plots clear at all times. A skip will be ordered for the site to allow allotment holders to clear their plots of any debris.

<b>VA21/183.</b>	<b>Financial Matters.</b>
<b>a.</b>	<b>To receive budgets for the Village Amenities Committee.</b> The budgets were noted. Councillor Hubble queried the amount of spending for Broomfield in Bloom and the Assistant to the Clerk will ask the Clerk for further information.
<b>b.</b>	<b>To consider Hire Charges for Allotment plots and Angel Meadow.</b> The Committee resolved to not increase the amount for the allotment plots but a slight increase will be added to the hire of Angel Meadow.
<b>c.</b>	<b>To consider purchasing a Christmas Tree for the outside of Madelayne Court.</b> The Committee resolved to purchase a Christmas Tree for the outside of Madelayne Court. Councillors Bleet and Hance will be meeting with the manager of the Care Home to discuss the purchase.
<b>d.</b>	<b>To receive quotes for playground surface.</b> A quotation had been received from Chelmsford City Council to carry out work to surface within the playground. This will include removing all of the grass area and replacing it with bonded mulch. The Committee resolved to accept the quote for the sum of £7,672 but realised that there may be an increase in the cost due to the price of rubber increasing. The Assistant to the Clerk will accept the quote from CCC.
<b>VA21/184.</b>	<b>Play Area</b>
<b>a.</b>	<b>To receive response from Playquip regarding the nest swing.</b> No response had been received from Playquip regarding a letter sent on the 23 <sup>rd</sup> September. The Assistant to the Clerk will contact them again and ask for a response and report back to the Committee.
<b>VA21/185.</b>	<b>Litter</b>
<b>a.</b>	<b>To consider the possibility of placing a litter bin close to the Methodist Church.</b> This item will be placed on the November VA agenda.
<b>VA21/186.</b>	<b>Allotment Association.</b> A meeting of the Allotment Association will be held on the 14 <sup>th</sup> October in Broomfield Village Hall, an agenda would be sent to allotment holders. This meeting will include the election of officers onto the Committee along with deciding the name of the Association.

<b>VA21/187.</b>	<b>Trees</b>
<b>a.</b>	<b>To consider sites within Broomfield for additional tree planting.</b> Councillor Faulds had met with Edd Gillan, Arboricultural and Conservation Officer at Chelmsford City Council to discuss area within Broomfield where more trees could be planted. Sites on Angel and Church Greens were discussed. The Committee resolved to plant two further Hornbeams on Angel Green in the Future. Councillor Faulds will contact Mr Gillan again regarding the type of trees that he thought would be suitable for planting on Church Green and report back to a future meeting.
<b>b.</b>	<b>To consider site for a memorial tree.</b> The Committee were in agreement for a memorial tree to be planted on Church Green.
<b>VA21/188.</b>	<b>Broomfield in Bloom</b>
<b>a.</b>	<b>Requests received re planters each side of New Road.</b> Requests had been received for planters to be positioned at the end of New Road/Main Road along with Mill Lane/Main Road. These locations would be added to the list for future sites.
<b>VA21/189.</b>	<b>Village Amenities 1 – 5-year plan</b> Noted.
<b>VA21/190.</b>	<b>To receive Health &amp; Safety Inspections.</b> <b>To note Health &amp; Safety Inspections – carried out by the Village Attendant.</b> Members were reminded that the Health and Safety Inspection could be viewed at any time.
<b>VA21/191.</b>	<b>Angel Meadow</b> Nothing to report at the present time.
<b>VA21/192.</b>	<b>Parish Paths Partnership</b> Nothing to report at the present time.
<b>VA21/193.</b>	<b>Centenary Wood</b>
<b>a.</b>	<b>To consider a written proposal from Woodland Warriors.</b> Councillor Hance had produced a written proposal for Woodland Warriors. The Committee were all in agreement for the venture to take place on a Friday morning within Centenary Wood and thanked her for the proposal. This will be run on behalf of Broomfield Parish Council and there will be a charge for the session, all monies received

	will be used either to purchase new equipment or towards the upkeep of the wood. It is hoped that this will commence after the October half term. Proposed Councillor Hubble seconded by Councillor Scott and carried unanimously.
<b>VA21/194.</b>	<b>Correspondence Received</b>
<b>a.</b>	<b>Request received from Jaynes Nursery for a strong wooden box with padlock to be positioned within Centenary Wood so that it would provide quick access to resources for use by the children as one of the members of staff is starting a forestry course.</b> This item had been discussed during public question time, agenda item VA21/180.

The Chairman thanked members for attending and closed the meeting at 9p.m.