

**BROOMFIELD PARISH COUNCIL**

**Minutes of Broomfield Parish Council Village Amenities Committee  
Held Wednesday 10<sup>th</sup> November 2021**

<b>VA21/195.</b>	<b>Members attending</b> Chairman      Hubble Councillors    Faulds, Hance, Howell, Scott and Steed Also Present    Wendy Martin (Assistant to the Clerk)
<b>VA21/196.</b>	<b>Declarations of interests</b> No declarations of interest were made.
<b>VA21/197.</b>	<b>Public Question Time</b> No members of the public were present.
<b>VA21/198.</b>	<b>To approve the minutes of the Village Amenities Committee Meeting held 13<sup>th</sup> October 2021.</b> <b>Motion:</b> The minutes of the Village Amenities Committee Meeting held on 13 <sup>th</sup> October 2021 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Hance and carried unanimously.
<b>VA21/199.</b>	<b>Allotment Site.</b>
<b>a.</b>	<b>To consider work to the fence on the allotment site behind 147 Main Road..</b> A quote had been received to hand dig around the bottom of the fence at the rear of 147 Main Road for the sum of £240.00. The Committee agreed to accept the quote. Proposed Councillor Hance seconded Councillor Steed and carried unanimously.
<b>b.</b>	<b>To note date for Pest I.D. to start work on the allotment site is Friday 12<sup>th</sup> November.</b> Information had been from Pest I.D. regarding the use of treatment for pest control in the open. The product that would be licensed for the use in the outdoors has been delayed. They will inform the Assistant to the Clerk as soon as they are able to use the product on the allotment site.
<b>VA21/200.</b>	<b>Financial Matters.</b>
<b>a.</b>	<b>To receive budgets for the Village Amenities Committee.</b> The budgets were noted.
<b>b.</b>	<b>To consider purchasing a Christmas Tree for outside of Madelayne Court.</b>

	<p>The Committee felt that as there was a Christmas Tree already growing in the grounds of Madelayne Court money would be spent on decorations/lighting along with decorations for the telephone kiosk.</p> <p>Councillor Hance will be meeting with representatives from Madelayne Court on the 11<sup>th</sup> November 2021 and report back to the December VA meeting.</p>
<b>VA21/201.</b>	<b>Play Area</b>
<b>a.</b>	<p><b>To consider response from Playquip.</b></p> <p>A draft letter had been circulated to members of the Committee which they agreed to send to Playquip. Proposed Councillor Hubble seconded Councillor Faulds.</p>
<b>b.</b>	<p><b>To consider ROSPA carrying out the playground inspections in 2022.</b></p> <p>The Committee agreed to ROSPA carrying out the playground inspections in 2022.</p>
<b>VA21/202.</b>	<b>Litter</b>
<b>a.</b>	<p><b>To consider the possibility of placing a litter bin close to the Methodist Church.</b></p> <p>Councillor Steed had been liaising with The Methodist Church and was pleased to inform the Committee that in principle they were in agreement for the bin to be located next to the bench at the front of the Methodist Church. Councillor Steed will contact the Assistant to the Clerk to confirm the siting of the litter bin.</p>
<b>VA21/203.</b>	<b>Broomfield Allotment Association.</b>
<b>a.</b>	<p><b>To note the formation of Broomfield Allotment Association.</b></p> <p>Councillor Hance informed members that the formal agreement between Broomfield Parish Council and Broomfield Allotment Association had been signed. Meetings had taken place between allotment holders and Councillors and an Allotment Association Committee had been formed. Further BAA meetings would take place in the future.</p>
<b>VA21/204.</b>	<p><b>Trees</b></p> <p>The Committee requested that the Assistant to the Clerk contact JCM Services regarding a Rowan Tree to be planted on Church Green plus two hornbeams to be planted on Angel Green in the future.</p>
<b>VA21/205.</b>	<p><b>Broomfield in Bloom</b></p> <p>The Assistant to the Clerk had been contacted by the Channels Residents Organisation regarding planters being placed on their development. This request will be looked at in the future when the positions for planters in Broomfield In Bloom stage two will be discussed.</p>

	The Committee resolved to purchase daffodil bulbs to be planted in the Glebe Crescent/Main Road alleyway.
<b>VA21/206.</b>	<b>Village Amenities 1 – 5-year plan</b> The Assistant to the Clerk will update the plan adding the location of wild flower areas within Broomfield along with more sensory items for the playground.
<b>VA21/207.</b>	<b>To receive Health &amp; Safety Inspections.</b> Members were reminded that the Health and Safety Inspection could be viewed at any time.
<b>VA21/208.</b>	<b>Angel Meadow</b> Nothing to report at the present time.
<b>VA21/209.</b>	<b>Parish Paths Partnership</b> Nothing to report at the present time.
<b>VA21/210.</b>	<b>Centenary Wood</b>
<b>a.</b>	<b>To note that Woodland Warriors will be starting on Friday 12<sup>th</sup> November.</b> Councillor Hance informed the Committee that people had signed up for sessions.
<b>VA21/211.</b>	<b>Correspondence Received</b> An email had e been received from an allotment holder regarding rats on the allotment site. The Assistant to the Clerk will be sending emails out to all allotment holders regarding this matter.

The Chairman thanked members for attending and closed the meeting at 8.49p.m.