

BROOMFIELD PARISH COUNCIL

Minutes of Broomfield Parish Council Village Amenities Committee

Held Wednesday 9th February 2022

22/21.	To note the amendment to January 2022 minute numbers. The amended minute numbers were noted. Proposed Councillor Hubble seconded Councillor Howell.
22/22.	Members attending Chairman Hubble Councillors Howell, Scott and Steed Also Present Wendy Martin (Assistant to the Clerk) and Donna Hance Apologies were received from Councillor Faulds. Proposed Councillor Hubble seconded Councillor Steed.
22/23.	Declarations of interests No declarations of interest were made.
22/24.	Public Question Time No members of the public were present.
22/25.	To approve the minutes of the Village Amenities Committee Meeting held 12th January 2022 Motion: The minutes of the Village Amenities Committee Meeting held on 12 th January 2022 are accepted as a true record. Proposed Councillor Hubble seconded Councillor Howell.
22/26.	Allotment Site. A request had been received from Broomfield Cottage Gardeners Society to hold an open evening for their members at the allotment site on the 7 th July. All members agreed with the request.
22/27.	Financial Matters.
a.	To receive budgets for the Village Amenities Committee. The budgets were noted. The Assistant to the Clerk informed members that there would be a price increase to the rubber mulch that will be laid in the playground later this month. After a discussion it was resolved to accept the new quotation of £9,513 plus VAT. This will be funded from £8,000 held in earmarked reserves and the remainder from the youth club maintenance budget. Proposed Councillor Steed seconded Councillor Hubble and carried unanimously.

b.	<p>To consider annual subscription to Essex Playing Fields Association. Members agreed to join Essex Playing Fields Association at a cost of £30 per annum.</p>
22/28.	<p>Play Area</p>
a.	<p>To note that the fixings to the net at the rear of the ship have been replaced. Unfortunately, some of the fixings on the climbing net at the rear of the ship have been broken and have been replaced. It is thought that the damage is either being caused by vandalism or miss use by adults climbing the net in order to “rescue” children. Councillors agreed to look at the ship to see if there was a suitable position to place signs regarding the use of the net.</p>
22/29.	<p>Church Green Conservation area The Parish Council had been contacted by the Conservation Officer at Chelmsford City Council offering a grant toward enhancing Church Green. It was resolved to purchase a tree guard from Pleshey forge to place around the Queens Platinum Jubilee tree. The Assistant to the Clerk will liaise with the forge and report back to the Committee.</p>
22/30.	<p>Broomfield Allotment Association. It was reported that the allotment association has now had two committee meetings. Grants had been applied for two shelters which would enable rainwater harvesting on the site and that the community plot has proved to be a great success.</p>
22/31.	<p>Trees A planning application had been submitted to Chelmsford City Council for works to trees on Church Green and the decision was awaited.</p>
22/32.	<p>Broomfield in Bloom The Newly appointed Village Attendant will soon be available to maintain the planters before spring. It is hoped that new planters will be made and installed later on this year.</p>
22/33.	<p>Village Amenities 1 – 5-year plan Church Green will be added to the list as well as sensory items that could be placed in Centenary Wood. The committee were asked to think of more ideas that could be added to the plan.</p>
22/34.	<p>To receive Health & Safety Inspections. To note Health & Safety Inspections – carried out by the Village Attendant. No recent reports had been forwarded to the Committee.</p>

22/35.	Angel Meadow Information had been received regarding Angel Meadow being used as a business for football coaching sessions. The committee members instructed the Assistant to the Clerk to send an email requesting risk assessments and insurance documents be sent to the Parish Council. This item will be added to the March Village Amenities agenda.
22/36.	Parish Paths Partnership A proposal for a “Three Villages Walk” will be discussed at a future meeting.
22/37.	Centenary Wood
a.	Boundary hedge up-date. A quote to fill in a gap in the boundary hedge was awaited.
22/38.	Offer of help from GOODGYM The Assistant to the Clerk will contact GOODGYM to check date availability when they could work on the allotment site.
22/39.	Diamond Jubilee celebrations It was brought to the attention of the committee that it would be the Platinum Jubilee celebrations. Donna Hance informed members of various proposed events that would be going on including a beacon being lit, a festival on Angel Meadow and David Smith field and picnics on the fields. More information will follow.
22/40.	Correspondence Received No correspondence had been received. The Assistant to the Clerk informed members that litter pick drawings/posters had now been completed by the children at Chelmer Valley High School and Broomfield Primary School and that they were ready for collection.

The Chairman thanked members for attending and closed the meeting at 9.20.p.m.