



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council
Held in the Village Hall on Wednesday 16th February 2022 at 7.30 p.m.

21/292	<p>Members attending. Chair: Cllr Bleet, others present Cllrs Faulds, Blake, Thomson, Howell, Scott, Mercer, Steed and Daden. Three members of the public were in attendance. Council Clerk Mark Hembury Resolved Apologies were accepted from Cllrs Barnes and Hubble. Proposed Cllr Mercer and seconded Cllr Hubble. Unanimously approved. An apology was also received from County Councillor Mike Steel.</p>
21/293	<p>Declarations of interests None received</p>
21/294	<p>To approve the minutes of the Council Meeting held on 19th January 2022. Resolved The minutes of the Full Council meeting are accepted as a true record. Proposed Cllr Faulds and seconded Cllr Blake. Two abstentions, all others in agreement.</p>
21/295	<p>Public Question Time. Mr Chris Gardener, a local resident, asked about issues with the Broomfield cycle scheme and in particular the published deadline for completion. Councillor Blake explained that initially there was a problem with the colour of the surface installed and the planning consent granted. There were also issues regarding land ownership and the necessary permissions required. The work is due to re-start in March.</p>
21/296	<p>To receive a report from County Councillor for items not on agenda. Cllr Mike Steel presented the following report Bus Back Better I continue to make representations to ECC on the poor performance of the displays. I note that currently they are working. Please let me know if they are displaying accurate information. Crossing Patrol for School Lane I have formally requested a school crossing person on School Lane. The first step is to schedule a volume survey which calculates PV2 which gives different numeric values for each type of vehicle and determines the value of traffic flow squared, multiplied by pedestrian flow (pupils age 5-11) across the road. The counts are undertaken between 08:00 am and 09:00 am on a normal dry school day and they use the busiest half hour period to determine the result. Adjustments (+/-) are added for percentages of unaccompanied children, closeness of other crossing points and highways factors - speed limit, junctions within 50 m, gradients, distance from major/ minor roads, visibility issues and hazards etc., including serious accident data at the location from https://www.essexworkstraffweb.org.uk/rtc/main.html. The survey has been scheduled for early March 2022 (weather permitting) after the half term break. Should this result in a legitimate justification for a crossing service, it is worth noting that the next hurdle will be trying to find someone to do the job. There are currently 40 vacancies (it</p>

	<p>is a paid position – 7.5 hrs per week, £11.13 per hour), so it might require some promoting by BPC.</p> <p>If successful, the crossing service is provided for a period of usually 45 mins in the mornings and 45 minutes in the afternoons</p> <p>Traffic Issues</p> <p>I joined the School Lane Working Group Meeting 9th Feb. Following which I have circulated traffic volume/speed surveys from 2015, 2018 and 2019 on School Lane. It is noted that average speeds past the school (averaged across the day) is around 27mph, but around school start/stop times, they are under 20mph. Traffic volumes are over 5,000 vehicles a day, which to me, indicates a rat-running issue. The 2018 survey shows a 10% increase in traffic volumes over 2015.</p> <p>I am in discussion with the LHP on what measures could be taken to improve safety around the location.</p> <p>School Lane Zebra Crossing</p> <p>The zebra crossing on school lane has been repainted</p> <p>Councillor Mercer expressed her thanks that Councillor Steel, as our County Councillor, was taking an active interest in School Lane.</p>
21/297	<p>To receive a report from City Councillors for items not on the agenda.</p> <p>Councillor Daden – nothing to report.</p>
21/298	<p>Correspondence</p> <p>None received.</p>
21/299	<p>Consultations</p> <p>None received</p>
21/300	<p>To consider the co-option to the current vacancy on the Parish Council.</p> <p>Two applications had been received from Monica McKie and Roy Perry. Ballot papers were issued to each Councillor present and a summary of the Parish Council policy on Co-option was provided. Signed ballot papers were collected by the Clerk, and Roy Perry was duly co-opted with eight votes. One ballot paper was spoilt.</p>
21/301	<p>Reports from Councillors on outside bodies</p> <p>Local Highways Panel – Cllr Mercer asked about the Northern Gateway – It was confirmed that this is funded but the project is still awaited.</p> <p>Woollards Charity – Cllr Faulds reported that a meeting had taken place on Monday 14th. There was a request to assist in identifying additional recipients of Christmas vouchers. Donna Hance from The Village Hall will respond on our behalf. The Charity had supported local school pupils going on trips and a £300 donation had been made to the Pensioners lunch.</p> <p>Broomfield Hospital Liaison – No meeting</p> <p>Football Sports Clubs – Cllr Bleet reported that Broomfield Football Club would be joining in with the Jubilee celebration proposals.</p> <p>Elderly Care Homes – We still await an update from Ayletts. It is believed they are in a period of lockdown due to a Covid outbreak.</p> <p>Transport – Nothing to note.</p> <p>Schools – Cllr Bleet confirmed there would be a prize giving event in the Village Hall for the logo competition, and also reported that the local primary school have produced two litter posters which are to be used as banners.</p>
21/302	<p>To note financial reports for January 2022.</p> <p>To approve the bank statement and reconciliation for January 2022.</p>

	<p>To note cashbook, income and expenditure for January 2022. To note salary payments for January 2022.</p> <p>Resolved The Council approves the financial records for January 2022 noting the reconciliation figure of £106,314.93 Proposed by Cllr Blake and seconded by Cllr Mercer. Agreed unanimously.</p>
21/303	<p>To confirm the formal re-opening of the front counter facility in the Village Hall to the public, following the relaxation of Covid restrictions.</p> <p>Resolved. The Council approves of the re-opening of the front counter facility to the public on a Monday, Wednesday and Friday from 10.30 hrs to 12.30 hrs Proposed by Cllr Mercer and seconded by Cllr Steed. Approved unanimously.</p>
21/304	<p>Approval of internal auditor for the Parish Council accounts, for the financial year ending March 31st 2022.</p> <p>Resolved. The Parish Council approves of the appointment of Heelis and Lodge to conduct the internal audit of the Parish Council accounts for the year ending March 31st 2022. Proposed by Cllr Mercer and seconded by Cllr Steed. Approved unanimously.</p>
21/305	<p>To approve the logo produced for Broomfield Parish Council.</p> <p>Resolved. The Council approves the new logo produced for use by the Parish Council as attached. Proposed by Cllr Blake and seconded by Cllr Faulds. Agreed unanimously.</p>
21/306	<p>As part of a project to introduce areas of wild flowers, JCM Services, the Parish Council Grounds Contractors, have provided a quote for the creation of two wild flower areas on the David Smith field, within the area used for planting the ‘Trees for Life’.</p> <p>Resolved. The following amended resolution was proposed by Cllr Mercer and seconded by Cllr Bleet. The Council approves of the quote for the wild flower area as published, subject to the caveat that if a quote for an option not to use pesticide was an additional £500 or less, then the alternative quote would be approved. Two votes against, all others in favour.</p>
21/307	<p>The Ammenities Committee are pursuing a project to replace the remaining grass surface of the playground with rubber mulch. A quote has been obtained that is acceptable to the Ammenities Committee, which now includes an increase in cost due to the raw materials involved.</p> <p>Resolved The Council approves the quote for £9513.00 for upgrading the playground surface as published. The spend will be taken from the earmarked reserve for playground equipment. Proposed by Cllr Steed and seconded by Cllr Blake. Agreed unanimously.</p>
21/308	<p>Neighbourhood Plan update. Councillor Blake will provide an update on the latest progress and will be asking the Council to consider a change to the Neighbourhood Plan area.</p> <p>Motion. The Council is asked to approve the amended Neighbourhood Plan area as published.</p> <p>There being no proposer of this motion, the motion did not progress. Cllr Blake explained that due to a change in the timetable for the Governance report, the Council could wait until their next meeting at which time the decision of the City Council should be known. Looking further ahead, the draft plan should be available to present to the April Council meeting. The May meeting could see the formal approval of the plan for consultation. The Reg. 14 consultation by the Parish Council would follow. Once views have been collected, the plan could be presented to the City Council.</p>
21/309	<p>To note minutes from the following Committees:</p>
21/309.1	<p>Finance and Personnel Committee – no further update</p>

21/309.2	Village Amenities Committee 9 th February – no further update
21/309.3	Property and Planning Committee 2 nd February – no further update
21/309.4	Communications Committee – no further update
21/309.5	School Lane Working Group 12 th January – no further update
21/310	<p>The Parish Council has a responsibility to provide a right of way through the village hall grounds to the Angel Pavilion. To ensure that the Parish Council has discharged its responsibilities, remedial work is required on the ramp at the rear of the playground to ensure vehicular access.</p> <p>Following advice from the Clerk, the following motion was proposed by Cllr Faulds and seconded by Cllr Blake. Unanimous approval.</p> <p>Resolved The Council agrees that the appointment of a contractor will be dealt with as a confidential matter and the meeting will be closed to the public during the discussion of this agenda item.</p> <p>Nomembers of the public were present. Following a discussion of the proposals before them, it was</p> <p>Resolved. The contract for the work on the ramp will be awarded to JCM Garden Services. Proposed by Cllr Faulds and seconded by Cllr Mercer. Agreed unanimously.</p>
21/311	<p>Matters for the next meeting</p> <p>Proposed new three-parish walk</p> <p>Annual Parish Meeting</p> <p>Update from the Jubilee Committee</p> <p>Sharepoint</p> <p>The meeting finished at 9.35 p.m.</p>