

## BROOMFIELD PARISH COUNCIL

Dear Councillor

You are invited to attend the meeting of Broomfield Parish Council, in the capacity of Sole Trustee of the Village Hall Charity to be held on Wednesday 27<sup>th</sup> April at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

*Mark Hembury*

Mark Hembury  
Clerk to the Council

<b>21/20</b>	<b>Members attending.</b> <b>Motion.</b> To record and accept apologies for absence
<b>21/21</b>	<b>Declarations of any conflict of interests</b>
<b>21/22</b>	<b>To approve the minutes of the Council, meeting in the capacity of sole trustee, held on 26<sup>th</sup> January 2022.</b> <b>Motion:</b> The minutes of the meeting are accepted as a true record.
<b>21/23</b>	<b>To note the financial position of the Village Hall Charity at year end.</b>
<b>21/24</b>	<b>To note the latest hirers report for the Village Hall Charity.</b>
<b>21/25</b>	<b>To approve the resolution amending the governing document of the Charity as published.</b> <b>Motion:</b> The Parish Council sitting as Sole Trustee of Broomfield Village Hall Charity approves of the resolution to amend the scheme governing document as published.
<b>21/26</b>	<b>To consider staffing arrangements for the village Hall Charity, including the document prepared by the Events and Funding Manager which details achievements since appointment to the post.</b> <b>Motion:</b> The Parish Council sitting as Sole Trustee of the Village Hall Charity approves of making the position of Events and Fundiung manager a permanent post.
<b>21/27</b>	<b>To review the charging structure for hirers wishing to use the Village Hall.</b>
<b>21/28</b>	<b>To review the Bank Holiday and weekend opening policy for the Village Hall.</b>
<b>21/29</b>	<b>To approve the Village Hall Charity budget for the financial year 2022/23.</b> <b>Motion:</b> The Parish Council sitting as Sole Trustee of the Village Hall Charity approves of the budget for the financial year 2022/23 as published. The anticipated operating deficit for the year is to be funded from reserves. In future years an application for an operating grant is to be submitted to the Parish Council.
<b>21/30</b>	<b>To approve an initial list of user bodies, who will have a right to put forward individuals for election to the Village Hall Management Committee.</b> <b>Motion:</b> The Parish Council sitting as Sole Trustee of the Village Hall Charity approves of the user bodies list as published.

<b>21/31</b>	<b>To elect members to the Village Hall Management Committee.</b>
<b>21/32</b>	<b>Matters for the next meeting.</b>