



Broomfield Parish Council

Minutes of a meeting of Broomfield Parish Council
Held in the Village Hall on Wednesday 20th April 2022 at 7.30 p.m.

21/335	<p>Members attending. Chair: Cllr Bleet, others present Cllrs Blake, Thomson, Howell, Mercer, Steed, Hubble, Perry, Bowman and Daden. Two members of the public were in attendance. Officer present, Council Clerk Mark Hembury Resolved Apologies were accepted from Cllrs Faulds and Barnes. Proposed Cllr Steed and seconded Cllr Mercer Unanimously approved. No apology was received from Cllr Scott.</p>
21/336	<p>Declarations of interests None received</p>
21/337	<p>To approve the minutes of the Council Meeting held on 16th March 2022. Resolved The minutes of the Full Council meeting are accepted as a true record. Proposed Cllr Hubble and seconded Cllr Blake. One abstention, all others in agreement.</p>
21/338	<p>Public Question Time. Mr. Tom Butler from Channels outlined the problem faced by residents from the volume of large lorries passing outside his home address. A request was made for assistance with lobbying of Cabinet Members, ongoing investigation of the problem and amending the hours of operation of the quarry. A further request for help was made regarding a noise survey jointly with Little Waltham Parish Council. Further measures that would help to reduce the noise are acoustic fencing, re-laying of the road surface. Cllr Blake agreed to explore the possibility of a noise survey with Little Waltham Parish Council.</p>
21/339	<p>To receive a report from County Councillor for items not on the agenda. No report was received.</p>
21/340	<p>To receive a report from City Councillors for items not on the agenda. No report was received.</p>
21/341	<p>Correspondence None received</p>
21/342	<p>Consultations None received</p>
21/343	<p>Reports from Councillors on outside bodies Transport – Cllr Thomson mentioned the Travl app which is now available and covers a number of travel options, and also identified that a number of bus routes and numbers had changed. A request was made for the bus timetable changes and information to be added to the Parish Council website, along with a letter to be sent to First Bus regarding the poor publicity that has accompanied these changes and a concern about the reduction of early morning busse to local transport hubs.</p>
21/344	<p>To note financial reports for March 2022. To approve the bank statement and reconciliation for March 2022. To note cashbook, income and expenditure for March 2022.</p>

	<p>To note salary payments for March 2022.</p> <p>Resolved The Council approves the financial records for March 2022 noting the reconciliation figure of £37,858.53 Proposed by Cllr Mercer and seconded by Cllr Hubble. Agreed unanimously.</p>
21/345	<p>To approve a job advertisement for a deputy clerk to the Parish Council.</p> <p>Resolved. The Council approves of the advert for a deputy clerk for the Parish Council as published Proposed by Cllr Steed and seconded by Cllr Barnes Approved unanimously.</p>
21/346	<p>To confirm the arrangements and content for the Annual Parish Meeting taking place on 25th May.</p> <p>Cllr Bleet identified a leaflet produced by Cllr Mercer some years previously for the Annual Parish Meeting, which due to the coincidence regarding dates, can be re-used to advertise this year's meeting. She asked for the new Council logo to be sent to Cllr Mercer to update the header. Cllr Bleet then outlined the contents of a list of achievements and developments that would highlighted and form part of the meeting. A request for volunteers to assist was made. Finally there was a request for name badges to be produced for each Councillor.</p>
21/347	<p>To receive an update from Cllr Blake on the Neighbourhood Plan.</p> <p>Cllr Blake reported that Little Waltham PC had approved a motion supporting the amendment of our Neighbourhood Plan area. Due to a local bye-election, there has been a postponement to consultation that needs to be undertaken by the City Council. Timings suggest that the Reg. 14 consultation won't start until the second half of June. A briefing with our consultatnt for members is planned for the 18th May before the main Council meeting. An extraordinary meeting will be called for the b1st June to approve the draft of the Neighbourhood Plan. The Parish Council consultation should start on 20th June approximately.</p>
21/348	<p>To consider a grant application submitted by Knit and Natter</p> <p>Resolved. There being no proposer for the published motion, the motion failed. Further discussioins will be had with the Knit and Natter group.</p>
21/349	<p>To consider a grant application submitted by Channels Community Residents Group.</p> <p>Resolved. The Parish Council approves of the grant request made by the Channels Residents Group and awards the sum of £5000. Proposed by Cllr Blake and seconded by Cllr Howell. One abstension, all others in agreement.</p>
21/350	<p>To note minutes from the following Committees:</p>
21/350.1	<p>Finance and Personnel Committee 23rd March – These were noted.</p>
21/350.2	<p>Village Amenities Committee 13th March – These were noted.</p>
21/350.3	<p>Property and Planning Committee 6th April – These were noted.</p>
21/350.4	<p>Communications Committee – no recent meeting.</p>
21/350.5	<p>School Lane Working Group – no recent meeting.</p>
21/351	<p>Matters for the next meeting</p> <p>Cllr Steed tendered his apologies for the May Council meeting. The meeting finished at 9.09 p.m.</p>