

BROOMFIELD PARISH COUNCIL

Minutes of Broomfield Parish Council Village Amenities Committee

Held Wednesday 13th April 2022

Councillor Hubble informed members that she would be leaving the Parish Council at the end of April and that this would be the last meeting that she would attend as Chairman of the Village Amenities Committee. All present offered their thanks for the dedication that she had shown during her time on the Committee.

22/60.	Members attending Chairman Hubble Councillors Faulds, Howell and Steed Also Present Wendy Martin (Assistant to the Clerk) and Donna Hance Apologies were received from Councillor Scott. Proposed Councillor Hubble seconded Councillor Howell.
22/61.	Declarations of interests Councillor Hubble and Donna Hance declared an interest in minute number 22/68. a. being members of the Broomfield Allotment Association.
22/62.	Public Question Time No members of the public were present.
22/63.	To approve the minutes of the Village Amenities Committee Meeting held 9th March 2022 Motion: The minutes of the Village Amenities Committee Meeting held on 9 th March 2022 are accepted as a true record. Proposed Councillor Steed seconded Councillor Faulds.
22/64.	Allotment Site. Donna Hance raised concerns that there have been several people on the allotment site that are not allotment holders. The Security of the site is an ongoing problem with gaps in several places in the hedges around the site. Councillor Faulds informed members that she had some hedging plants available to help fill in the gaps, she will take them to the allotment site to be grown on before planting.
22/65.	Financial Matters.
a.	To receive budgets for the Village Amenities Committee. The budgets were noted.
b.	To receive quotation for works to trees on Parsonage Green.

	A quotation had been received for £50.00. A proposal was put forward that Councillor Steed look at the trees on Parsonage Green and liaise with the Assistant to the Clerk. This will be reported on at the next Village Amenities meeting.
c.	To consider refunding £9.50 to BCGS for a replacement padlock for the large compound. The Committee members all agreed to the refund for the padlock.
22/66.	Play Area
a.	To note playground resurfacing is now complete. All members agreed that the resurfacing is a great improvement to the playground. Donna Hance raised an issue that the bear bin in the park needed a deep clean. The Village Attendant will be informed.
22/67.	Church Green Conservation area Since the last Village Amenities meeting a question had been raised regarding the style of the plaque. After a discussion the Committee were all in agreement with a stainless steel one be purchased.
22/68.	Broomfield Allotment Association.
a.	Request received from Broomfield Allotment Association for funding to help with additional security fencing on the site. Councillor Steed proposed that the Village Amenities Committee fund up to £150.00 towards additional security fencing, seconded by Councillor Faulds and carried unanimously.
22/69.	Trees
a.	To note that works to trees on Church Green is now complete. Noted.
22/70.	Broomfield in Bloom A form had recently been submitted to Essex Highways regarding a license for the planters. A legal document is awaited.
22/71.	Village Amenities 1 – 5-year plan The Committee were asked to think of anything that they thought should be added to the list. As a new Committee will be formed in May it was decided that the plan could be updated at the June meeting.
22/72.	To note newly appointed Village Attendant will commence work on the 11th April. Noted.

22/73.	Angel Meadow It was reported that damage has recently been caused to the trees on David Smith field, new signs on gate to Centenary Wood and the wooden horse on Angel Meadow.
22/74.	Parish Paths Partnership Nothing to report at the present time.
22/75.	Centenary Wood Donna Hance would like to explore the possibilities of a community garden at the lower end of David Smith field approaching Centenary Wood. This will be discussed at a future meeting.
22/76.	To note that GOODGYM will be carrying out work on the allotment site on the 20th April. Noted.
22/77.	Platinum Jubilee celebrations The next meeting of the Platinum Jubilee committee will be on the 19 th April in the British Legion.
22/78.	Funded pond conservation project – information from Farming and Wildlife Advisory Group The Assistant to the Clerk will forward the Pond Specifications to all Committee members.
22/79.	Love your Parish Days The Assistant to the Clerk had received confirmation that the Street Care Team from Chelmsford City Council will be coming to Broomfield on the 23 rd June.
22/80.	Correspondence Received
a.	Request received for a bus shelter to be placed opposite Church Green. As there were insufficient funds in the Bus Shelter budget for this year the request will need to be considered during the autumn for the budget 23/24. The Committee will add this to a future Village Amenities agenda for discussion. The Assistant to the Clerk will reply to the email from a Parishioner.
b.	Report of a broken dog waste bin in Mill Lane. The Committee noted that a replacement bin would be required.

The Chairman thanked members for attending and closed the meeting at 8.45p.m.

