



Broomfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Broomfield Parish Council to be held on Wednesday 15th June 2022 at 7.30 p.m. in the Broomfield Parish Council Village Hall for the transaction of business as set out below.

Mark Hembury

Mark Hembury
Clerk to the Council

22/29	Members attending. Motion. To record and accept apologies for absence.
22/30	Declarations of interests To receive any declarations of interests from Councillors.
22/31	To approve the minutes of the Council Meeting held on 18th May 2022. Motion. The minutes of the Full Council meeting are accepted as a true record.
22/32	Public Question Time. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
22/33	To receive a report from our County Councillor for items not on agenda.
22/34	To receive a report from City Councillors for items not on the agenda.
22/35	Correspondence Governance Review – Shadow Councillor
22/36	Consultations None received.
22/37	Reports from Councillors on outside bodies Local Highways Panel – Awaits update on future structure Woolards Charity – Councillor Faulds Schools – Councillor Bowman Transport – Councillor Thomson Licensed Premises – Councillor Perry
22/38	To note financial reports for April 2022. To approve the bank statement and reconciliation for April 2022. To note cashbook, income and expenditure for April 2022. To note salary payments for April 2022. Motion: The Council approves the financial records for April 2022 noting the current account reconciliation figure of £91,032.41
22/39	To review the Council's Internal Control Strategy document Motion The Council approves the published internal control strategy document for 2022/23

22/40	To consider the internal auditor's report for the year 2021/22 and recommend any measures for implementation. Motion The Council approves of the internal auditor's report as published.
22/41	To approve the annual return for publication. Motion. The council approves a) The Annual Governance Statement 2021/22 and b) The Accounting Statement 2021/22 for publication.
22/42	To review the Council Policy on Communication and Transparency Motion. The Council approves the Communication and Transparency Policy as published.
22/43	To consider the Council Risk Management Assessment document. Motion The Council approves of the Risk Management Assessment document as published.
22/44	To approve a quote for drainage work on Parsonage Green pond. Motion. The Council approves of the quote of £3600 for the clearance of the culvert from Parsonage Green pond. Expenditure to be taken from the earmarked reserve for Village Maintenance.
22/45	To receive an update on the School Lane issue
22/46	To consider the feedback from the Annual Parish Meeting
22/47	To consider the decisions made at the Trustee Meeting of 11th May
22/48	To receive a report from the Village Hall Events Manager on the Jubilee celebrations.
22/49	To consider Church Green and the various issues that need to be addressed.
22/50	To receive an update from the Clerk on matters arising from previous meetings.
22/51	To note minutes from the following Committees:
22/51.1	Finance and Personnel Committee – Noted at Council Meeting of 20 th April
22/51.2	Village Amenities Committee – Noted at Council Meeting of 20 th April
22/51.3	Property & Planning Committee 1 st June (not yet available)
22/51.4	Communications Committee – No recent meeting
22/51.5	School Lane Working Group – No recent meeting.
22/52	Matters for the next meeting